



CITY OF DEL MAR

CITY COUNCIL SUBCOMMITTEES MISSION/PURPOSE STATEMENTS

Del Mar Railroad Subcommittee

- Support staff in implementing the policy direction from City Council relating to issues, initiatives, projects, and programs associated with the Los Angeles – San Diego – San Luis Obispo Rail Corridor (LOSSAN Corridor), which transects the entire length of the City of Del Mar, including a 1.6-mile segment along the Del Mar Bluffs.
- At the discretion of staff, the Subcommittee will act as a sounding board and provide initial feedback on important projects impacting the LOSSAN Corridor that include, but are not limited to, the following:
 - San Dieguito Bridge Replacement, Double Track and Special Events Platform
 - LOSSAN Rail Realignment Study
 - Coastal Connections Conceptual Planning Study
 - Del Mar Bluff Stabilization Project 5
 - Fencing along the rail corridor
- Keep the City Council apprised in a timely way of subcommittee actions.

Housing Subcommittee

- Work with staff to facilitate adoption and implementation of the City's Housing Element in compliance with State law.
- Provide guidance and feedback on the desired process, level of public outreach, and other details related to implementation of required action programs in accordance with the City's adopted Housing Element to facilitate processing of these items through the applicable local and state decision processes.
- Act as a sounding board to facilitate City staff participation in the Regional Housing Needs Allocation (RHNA) process that is held every eight years prior to the start of a new housing cycle.
- Provide guidance and feedback related to the desired process and provision of opportunities for public participation to inform preparation of Housing Element updates and the associated California Environmental Quality Act document.

- Keep the City Council apprised in a timely way of subcommittee actions.

Human Resources Subcommittee

- Work with Human Resources staff and Council to facilitate the selection/hiring process for the City Manager and City Attorney (contract), as well as the annual performance review process for each.
- Facilitate City Manager or City Attorney contract amendments and Del Mar Municipal Code revisions related to the City Manager and/or City Attorney's role and responsibilities as may be needed.
- Lead the process for development and implementation of any Council/City Attorney and/or Council/Manager related policies, such as the Guiding Principles. Concerns related to adherence to such policies will be brought to the HR Subcommittee as a first step.
- At the discretion of staff, the Subcommittee will act as a sounding board and provide initial feedback on HR related matters such as staffing recommendations, succession planning, organizational structure, and labor agreements.
- Keep the City Council apprised in a timely way of subcommittee actions.

Legislative Subcommittee

- Build good working relationships with the City's Federal and State legislative representatives, as well as elected officials from the County of San Diego, City of San Diego, and other neighboring cities. These relationships are essential because many of the issues and challenges that the City faces are initiated by the State, County and/or City of San Diego.
- At the direction of the City Council and with support from staff, advocate for the City's goals and priorities and specific positions (utilizing the City Council's Legislative Policy Guidelines) regarding both State and Federal legislative and administrative issues that affect the City.
- Keep the City Council apprised in a timely way of subcommittee actions.

Planning Process Subcommittee

- Provide feedback to Planning staff on proposed process modifications related to land use procedures (unrelated to housing), with a goal of recommending strategies that manage development consistent with community values, and on an as-needed basis. This may include recommendations for public outreach.
- Meet annually with the Chair of the Planning Commission and DRB to discuss any changes required in ordinances or procedures that may make the processes more effective.
- Keep the City Council apprised in a timely way of subcommittee actions.

Sea-Level Rise Adaptation Plan Implementation Subcommittee

- Work with Planning staff to facilitate implementation of Del Mar's adopted approach to sea level rise adaptation. The City's commitment is to monitor local conditions to inform future planning decisions and implement various strategies to minimize risk of flooding and erosion (i.e., beach nourishment, sediment management, and living levee/vegetated berm strategies).
- Provide guidance on the desired process, level of public outreach, and other details related to timing and implementation of the City's adopted Adaptation Plan to facilitate processing through the applicable local, state, and federal decision processes.
- Keep the City Council apprised in a timely way of subcommittee actions.