

ADDENDUM NO. 1

CITY OF DEL MAR

RFQ No. 2023-02: Consulting Services for Water and Wastewater Utility Rate Studies

April 5, 2023

This addendum is issued to all plan holders for the Request for Qualifications No. 2023-02 Consulting Services for Water and Wastewater Utility Rate Studies. Questions may have been edited for clarity or brevity.

The bid proposal submittal date and time are unchanged as a result of this addendum.

Note: You must acknowledge this addendum in your proposal documents. Failure to do so will render your proposal non-responsive.

RESPONSES TO WRITTEN QUESTIONS

Q1. Does the City anticipate any challenges in providing the chosen consultant with water billing data or wastewater billing data?

Response: No issues are anticipated in providing the selected consultant with water and wastewater billing data.

Q2. Task 6 identifies six public meetings, and the City adopts rates via two separate readings of the ordinance. Should we assume the City would like the consultant to attend both meetings involving the reading of the ordinance to adopt rates?

Response: Yes, the six meetings in Task 6 include attendance at both meetings involving readings of the ordinances.

Q3. Regarding the ordinance to adopt new rates, will the first reading occur during the same meeting of the Public Hearing or in a separate meeting to follow?

Response: The 1st reading of the ordinance is planned to be the same meeting as the public hearing.

Q4. What is the City's budget to perform this work?

Response: The City is estimating \$90,000 for the rate studies.

Q5. Will City staff assume the role of printing and mailing Prop 218 notices, as well as tallying any protests?

Response: Yes, the City will print and mail the Prop 218 notices and tally any protests.

Q6. May the City provide a copy of the last water and wastewater rate studies that cover rates through FY 2023-24?

Response: The prior Water and Wastewater rate studies can be found in Agenda Report Item 11 of the May 20, 2019 Council Meeting: <https://www.delmar.ca.us/AgendaCenter/ViewFile/Agenda/05202019-2114>

Q7. What are the current number of water and wastewater accounts served by the City?

Response: Approximately 1900 customer accounts

ADDENDUM NO. 1 ACKNOWLEDGED:

Signature / Name / Title / Organization

Date