



City of Del Mar
 Department of Planning and Community Development
 1050 Camino del Mar
 Del Mar, CA 92014

Phone: 858-755-9313 Fax: 858-755-2794
 Hours: M-TH 1:00 pm – 5:30 pm
 FRI 1:00 pm – 4:30 pm
www.delmar.ca.us

NOI - _____ - _____
 Submittal Date: _____ Planner: _____
 Fees: PL: _____ ENG: _____ GPF: _____ Noticing: _____
 Receipt No.: _____ Related Projects: _____

Tree Removal Authorized By: _____ Application Approved On: _____

Notice of Intent to Remove a Protected Tree Application

APPLICANT:	
Applicant(s):	
<input type="checkbox"/> Owner <input type="checkbox"/> Owner's Agent <input type="checkbox"/> Other _____	
Mailing Address:	
City / State:	Zip:
Phone No(s):	
Email:	
Signature(s):	
OWNER (if not primary applicant listed above):	
Owner:	
Mailing Address:	
City / State:	Zip:
Phone No(s):	
Email:	
Signature(s) <small>(authorizing applicant to submit application):</small>	
PROJECT DETAILS:	
Project Address / Location:	
Assessor's Parcel No(s).	
Zoning:	Overlay Zone
Does project involve work within the public right-of-way: <input type="checkbox"/> yes <input type="checkbox"/> no	

Tree(s) to be Removed:

Submit a site plan (see attached sample site plan) showing all structures and protected trees on site. Also show off-site primary structures or protected trees that are located within 12 feet of the tree(s) proposed for removal. Clearly indicate which tree(s) is proposed for removal.

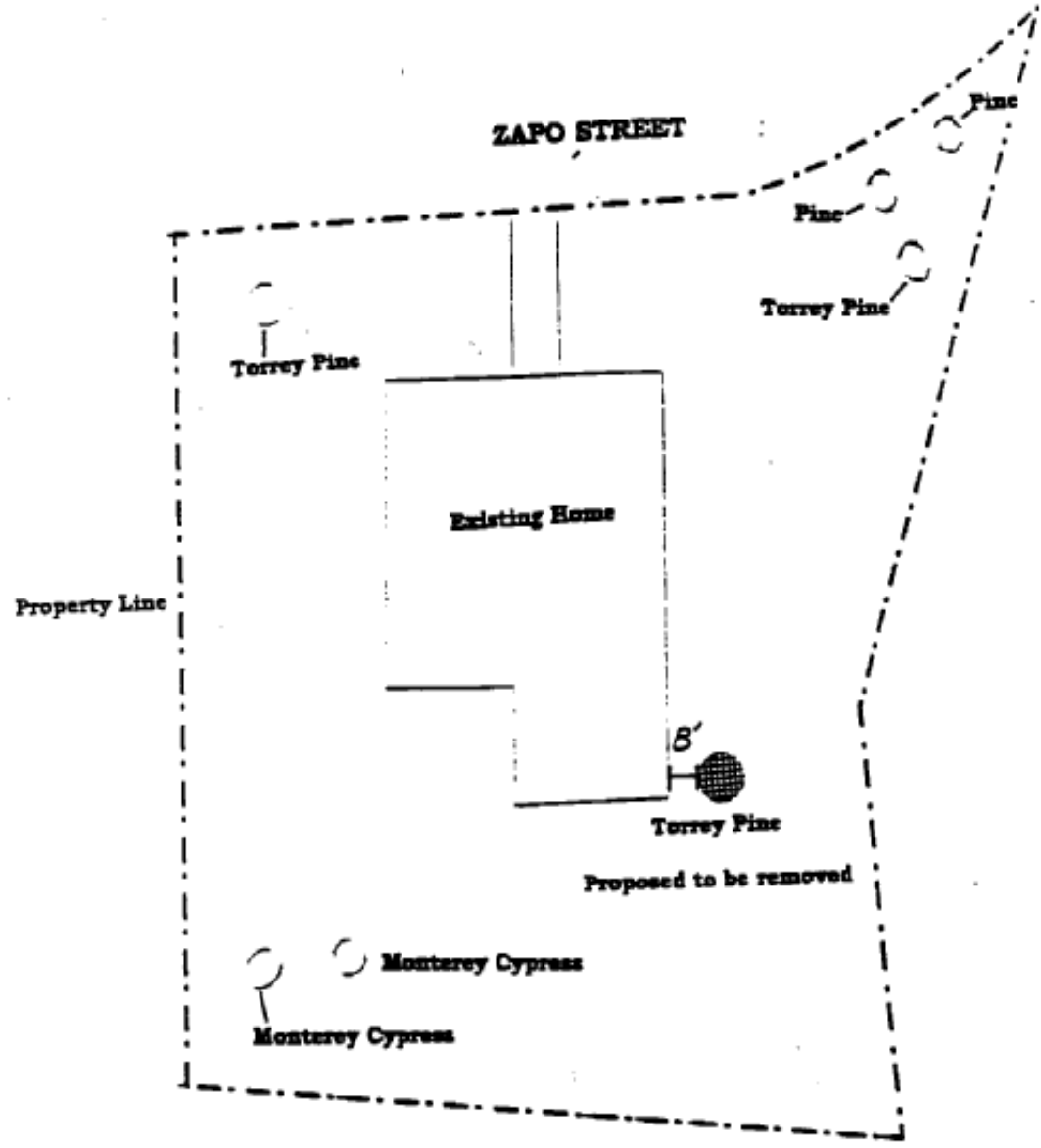
Species:		Number:	
Trunk Circumference: <small>(measured 2 ft above ground)</small>		Height:	

Mark the appropriate statement that describes how your proposed tree removal is exempt from receiving a Tree Removal Permit:

	The subject tree(s) is located within 12 feet of the exterior wall of a primary structure.
	The subject tree(s) is located within 12 feet of another protected tree.
	The proposed removal of subject tree(s) qualifies as an emergency tree removal in accordance with Section 23.50.040-B-4 of the Del Mar Municipal Code.

SITE PLAN

5462 ZAPO STREET



Project Priority Assessment Form

****THIS FORM MUST BE COMPLETED, SIGNED, AND SUBMITTED WITH YOUR INITIAL PERMIT APPLICATION.****

Project Applicant: _____	Project No.: _____
Project Address: _____	APN: _____
<u>Project Size</u>	
Estimated Acreage of Disturbed Soil: _____ Acres	
Impervious Area for the Project: _____ Square Feet	

Complete the questions below to determine the project’s priority designation.

IS YOUR DEVELOPMENT PROJECT CONSIDERED A “PRIORITY”?

1. Residential development of ten (10) or more dwelling units?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2. Heavy industry or industrial development greater than one (1) acre?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
3. Commercial Development greater than one (1) acre?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4. Automotive repair shop?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5. Restaurant greater than 5,000 square feet?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
6. Hillside development greater than 5,000 square feet?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
7. Located within 200 feet of or directly discharging into and Environmentally Sensitive Area (ESA), which either creates 2,500 square feet of impervious surface or increases the impervious surface area of a proposed project site to 10% or more of its naturally occurring condition?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
8. Parking lot greater than 5,000 square feet, or 15 or more parking spaces?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
9. Streets, roads, highways, and freeways which would create a new paved surface that is greater than 5,000 square feet?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
10. Retail gasoline outlet greater than 5,000 square feet or a projected Average Daily Traffic (ADT) of 100 or more vehicles per day?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

If any of the previous answers resulted in a “Yes”, your project is considered a “Priority Project” and is subject to the “Priority Project Permanent Stormwater BMP Requirements” of the City Standard Urban Stormwater Mitigation Plan (SUSMP) Section 3.0, “Permanent Stormwater BMP Selection Procedure” and Section 4.0, “Stormwater BMP Maintenance”.

If all of the previous answers resulted in “No”, your project is considered a “Non-Priority Project” and is subject only to the “Non-Priority Permanent Stormwater BMP Requirements” of the City SUSMP, Sections 3.1 through 3.2.3.

	Development Project Designation: Priority <input type="checkbox"/> or Non-Priority <input type="checkbox"/> (Check the box that applies)
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Limited Exclusion: *Trenching and resurfacing work associated with utility projects are not considered priority projects. Parking lots, buildings, and other structures associated with utility projects are priority projects if one or more of the above criteria are met.*

*Refer to the definitions in the City SUSMP Appendix F for the expanded definition of the priority project categories.

IS YOUR CONSTRUCTION PROJECT CONSIDERED A "PRIORITY"?

1. Construction site of 50 acres or more in size where grading will occur during the wet season (October 1-April 30)?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2. Construction site of 1 acre or more and tributary to or within 200 feet of the City's Water Quality Sensitive Areas (WQSA)?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
3. Is the construction site required to obtain coverage under the State General Construction Permit?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

If any of the previous answers resulted in a "Yes", your project is considered a "Priority Construction Project" and is subject to increased inspections by City staff along with increased construction-phase Best Management Practice (BMP) requirements.

If all of the previous answers resulted in "No", your project is considered a "Non-Priority Construction Project" and is subject only to the minimum construction-phase BMP requirements.



Construction Project Designation: **Priority** **or** **Non-Priority**
 (Check the box that applies)

By signing this form, I acknowledge that I have read and understand the statements above, and take complete responsibility for any pollutants that may be generated and discharged to the City Storm Drain System from the development site described on this form.

 Signature of Property Owner

 Date

For Department Use Only

This form has been reviewed by: _____

Staff determination as a "Priority Development Project": _____

Staff determination as a "Priority Construction Project": _____

Potential Areas of Concern/Issues

- | | |
|--|--|
| <input type="checkbox"/> Soil erosion potential | <input type="checkbox"/> Proximity of receiving water bodies |
| <input type="checkbox"/> Site slope | <input type="checkbox"/> Non-storm water discharges |
| <input type="checkbox"/> Project size and type | <input type="checkbox"/> Past record of non-compliance by the operators of the site |
| <input type="checkbox"/> Sensitivity of receiving water bodies | <input type="checkbox"/> Any other relevant factors (Please note in the section below) |

Staff Notes: _____

Referral to City of Del Mar Clean Water Manager is needed: Yes No