

Powerhouse Community Center Rental information:

The physical address for the Powerhouse Community Center is: 1658 Coast Blvd. Del Mar, Ca 92014. No mail received here; this is for directional purposes only.

The primary use of the Powerhouse Community Center is for leisure activities of a constructive, recreational or educational nature, both active and passive. The setting and storage of the tables and chairs is the responsibility of the permittee.

The Powerhouse is currently booking events up to two years in advance, 115 maximum seat capacity.

The facility rental includes the use of 115 white resin chairs, fourteen 60-inch round dining tables, six 6-foot rectangular banquet tables. These items are included with rental of the PHCC at no additional charge. The set up and clean up, including removal of all trash, is the responsibility of the permittee or their catering company.

A three-hour minimum rental time is required with any booking. The rental time charged will include the set up and cleaning in addition to the event time.

All grilling must be done on the outside patio area of the Powerhouse Community Center, next to the smokestack. Grease mats must be used to collect any cooking debris under and around the grill.

Damage Deposit Required

In addition to the hourly rental fee, an \$800.00 Refundable Damage Deposit is required. The Damage Deposit fee is refunded to the payee in the form of a check approximately three weeks after the date of event.

If any damage to the facility, the property, or any overage of rental hours, then money will be deducted from the damage deposit refund. This amount will be determined by the cost to replace, repair, or facility rental hourly rate.

The "all day rate" 12:00 noon to 11:00 pm, includes the use of the six parking spaces in front of the building. If renting the facility by the hour, the six parking spaces cost an additional \$160.00 for the day.

Powerhouse Community Center Fee Schedule:

High Season- March through October

\$584.00 per hour **or** \$4,774.00 for the day

Low Season- November through February

\$424.00 per hour **or** \$4,244.00 per day

Residential Rate

The residential rate is year-round and available only for Residents of the City of Del Mar (with proof of residency). **The rate is \$372.00 per hour or \$3,713.00 per day during high season (March – October) and \$185.00 per hour or \$1857.00 during low season (November –**

February). Proof of residency should include the home address within the City of Del Mar limits, and the residential water bill from the City of Del Mar only. Residents outside of Del Mar do not qualify for the residential rate.

No sales of any kind are allowed on the premises of the PHCC, Parks, or Beaches, in Del Mar, unless permitted by a City Official.

501c3 Non-Profit Rates

Non-profit rates are available Monday through Thursday from 3:00 pm-11:00 pm. Proof of IRS Tax Exemption for the 501c3 must be provided. The rate for qualified groups is \$106.00 per hour.

Music Ordinance

Amplified music (small band or DJ) is only permitted inside the building. Any music outside must be acoustic music only. The only permitted outside amplified music occurs on the stage area for the City of Del Mar's Summer Concert Series. All music must be turned off at 10:00pm, as of City Ordinance.

Parking for Special Events

Parking can be a challenge especially during the Summer months in Del Mar. The Summer months bring more gorgeous weather, schools are out of session and the Del Mar Thoroughbred Horse Racing Season is on. There are quite a few options for parking listed below.

Parking Lots: Pay for Parking

Parking for special events can be challenging in Del Mar. Thus, when there will be 100 attendees or more, a parking plan is required. Some possible recommendations are as follows. Please select one or more of the following options.

- Seagrove Parking Lot located at 1601 Coast Blvd. (across the street from the Powerhouse Park and the Community Center). This location accepts credit cards or bills, but can be rented in advance for private events.
- Under the L'Auberge Inn located off 15th Street, on the north side, just east of the post office, this location is metered and takes coins only.
- Meters on Coast Blvd. – accepts credit cards, debit cards or coins.
- Free parking in the Civic Center Parking Lot, located at 1050 Camino Del Mar.
- Free parking in the residential areas north of the Del Mar Motel.
- Local guests can stay in nearby hotels, and walk or utilize a rideshare service to the Parks, Beaches and Community Center.

- ***Shuttling guests is always highly recommended for the ease and convenience of using the large passenger loading zone on the west side of Coast Blvd. in front of Powerhouse Park.***

Catering & Insurance Requirements

Catering is preferred for events at the PHCC, although you may bring in your own outside caterer.

In efforts to keep Del Mar green, the City thanks caterers and permittees of City Facilities (Parks, Beaches, and Community Center) for utilizing best conservation practices. Energy-efficient food preparation, cleaning methods, and use of utensils composed of sustainable materials decrease waste and reduce overall energy consumption. **New: Use of non-disposable plates, glasses and utensils is considered best practice. Use of ESP (Styrofoam) service ware and plastic straws and stirrers is prohibited (DMMC 11.40 & 11.44) at City Facilities (Parks, Beaches, and Community Center). Single-use plastic water bottles are also prohibited at City facilities and City-sponsored events per City policy.**

Some suggested alternatives are below:

- Cups: In place of Styrofoam or plastic cups, consider the following green alternatives:
 - Recycled PET polymer
 - Uncoated paper
- Wine Glasses: Instead of single-use wine glasses, try:
 - Recycled PET polymer
- Utensils: Plastic cutlery requires energy and water to manufacture and can be difficult to recycle. Possible alternatives include:
 - Wood Based Utensils
- Plates: Disposable plates must be manufactured, transported, and disposed, which increases pollution. More sustainable options include:
 - Uncoated paper
- Napkins: Paper products contribute substantial amounts of environmental waste. Instead consider:
 - 100% recycled content
 - Full compostable 1-ply napkins
 - Natural unbleached 2-ply dinner napkins from 100% recycled content
 - Combo of 60% bagasse (fibrous pulp left after juice is extracted from sugarcane) 9% bamboo, 7% eucalyptus, 24% postindustrial recycled paper

For more information on how to keep Del Mar Green, please reference <https://www.delmar.ca.us/680/Go-Green-Del-Mar>

It is the responsibility of the caterer or permittee to remove all trash from the premises of Del Mar. The facility must be cleaned after the event and left in the same condition (clean, orderly, and without damage). All trash, recycling and organic waste must be placed in the correct receptacles and removed from the event site. City trash, recycling and organic receptacles must be used for event clean up. Containers are properly labeled for all streams of collected material with trash containers painted gray, recycling containers painted blue, and organics containers

painted green. Do not place recyclable or organic materials in trash bins. All trash, recyclables and organics must be taken with you. Applicant must keep record of the amount of trash, recycling and organic waste delivered to each transfer/processing facility, recycling center or composting facility. This record shall be subject to inspection by the City and must be submitted to the City upon request. Security deposit will be withheld if facility is not returned in the same condition as when you arrived (clean, orderly, and without damage).

The caterer must obtain a current City of Del Mar Business License. Insurance must be provided for general liability, workers compensation and liquor liability, if any alcohol is served. The City of Del Mar must be listed as an additional insured on the certificate, with this address: City of Del Mar, Attn: Community Services Department, 1700 Coast Blvd. Del Mar, CA 92014. Limits must be \$1,000,000 per occurrence, \$2,000,000 aggregate. The Finance Department issues business licenses and can be reached at (858) 755-9354.