



**CITY OF DEL MAR**  
PLANNING & COMMUNITY DEVELOPMENT

**BUILDING INSPECTIONS DURING COVID-19**  
**Guidance and Information**

Please email [inspector@delmar.ca.us](mailto:inspector@delmar.ca.us) to leave an inspection request.

- Provide all applicable permit numbers as well as any beginning with “REV”
- Provide the legal address
- Provide the inspection(s) types requested
- Provide a contact name and cell phone number for the inspection

**Inspection Services will be provided as follows:**

Some types of inspections will be postponed at the discretion of the City Inspector to ensure the safety of the City Inspector and site occupants. These include inspections within occupied structures, residences, and units.

Inspections will be by appointment only and will be coordinated by the City Inspector.

City Inspector shall maintain social distancing as recommended by Health Officials, including a minimum six-foot social distancing during all inspection.

Only one point of contact may be provided on a job site during an inspection. Please remove all other workers from the premises.

Masks and gloves should be used whenever possible, including by the point of contact on a job site.

When touching plans, inspection card, and surfaces, the City Inspector will wear gloves and may disinfect items and surfaces. Hand sanitizer will also be used.

City Inspector reserves the right to immediately remove themselves from a job site at their discretion.

Inspections may be declined/postponed if there is a potential exposure to someone that is sick.

**To assist the City Inspector with their work, it is strongly suggested that the property owner/ contractor prepare the area of inspection and to observe the following:**

- Disinfect areas that may be touched by the inspector. Clear occupied spaces well before an inspection.
- Ensure only one point of contact is on-site during the inspection time.
- Maintain six-foot social distancing during inspection.
- Please make sure the point of contact does not have any symptoms of illness that may concern the City Inspector’s ability to complete work.
- Have plans available and laid out.

**Your patience with the City and compliance with the COVID-19 Inspection Guidance is greatly appreciated.**