

# ***CITY OF DEL MAR***

*Finance Department  
1050 Camino Del Mar  
Del Mar, CA 92014-2698  
(858)755-9354 (858) 755-2794 (Fax)*

## **WATER AND SEWER SERVICE CONNECTION APPLICATION**

### **THE FOLLOWING ITEMS ARE REQUIRED WITH THIS APPLICATION:**

- 
- Water & Sewer Application indicating the type of service(s).
    - o For domestic meter paradises due to residential fire sprinklers: Please review the Explanation of Exemptions of Water Capacity Charges for Single Family Residences with Fire Sprinkler Systems. If applicable, please complete the San Diego County Water Authority (SDCWA) Standby Capacity Exemption Request form and remit to the City's Building Services Division, True North Compliance (TNC) Services – 1050 Camino Del Mar, Del Mar. Upon approval by True North Services, the completed form may then be submitted to the Del Mar Finance Department along with your Water & Sewer application.
  - San Diego County Water Authority Capacity Charge Application — Part A.
  - Application for Utility Service — (Only required if no current utility account on file)
  - Payment of required fees made payable to the City of Del Mar.



# CITY OF DEL MAR

## **EXPLANATION OF EXEMPTIONS OF WATER CAPACITY CHARGES FOR SINGLE FAMILY RESIDENCES WITH FIRE SPRINKLER SYSTEMS**

The City of Del Mar charges water connection fees for the provision of potable water service. Part of the fee is a pass-through system capacity charge levied by the San Diego County Water Authority (SDCWA) for each new or upgraded water meter installed. The rate of the fee is based on the water meter size.

Consistent with the California Fire Code (CFC) adopted by the City of Del Mar, all new buildings and all structures which undergo a significant remodel and/or addition are required to install a fire suppression sprinkler system. In some cases, the installation of residential fire sprinklers may require additional standby water service capacity, necessitating an increase of the meter size to serve the residence from a meter less than one inch in size to a meter of one inch in size. In accordance with SDCWA Ordinance No. 2008-1, it is the City's policy that when a water meter for a single-family residential property is required to provide standby capacity to serve a fire sprinkler system, the capacity charges may be determined based on the water meter size necessary to serve the residence without consideration of the additional size necessary to provide a required fire sprinkler standby capacity. **However, please note that this exemption provision does not apply to meters greater than one inch in size.**

The attached exemption form provides the mechanism by which a property owner may request that the Capacity Charge for a new or upgraded water meter be based on the size of the minimally required water meter for the development, without factoring in the added capacity to serve a required fire sprinkler system. To request a waiver, the property owner or authorized representative, must provide a copy of the development plans and a prepared waiver form to the City's Building Services Division, a function provided by True North Compliance (TNC) Services. TNC operates from the Del Mar City Hall located at 1050 Camino del Mar. TNC representatives will review the plans for a determination of the minimal water meter size necessary to meet California Building Code Standards for the type of development proposed, not including the capacity to serve a required fire sprinkler system. Using the same form, TNC representatives, acting as the City's Fire Department designee, will also affirm the necessity of a fire sprinkler system for the project. The completed form may then be submitted to the Del Mar Finance Department for processing.

Please note that if a property owner chooses to install amenities that trigger water service demands exceeding those that would be required to serve the type of development proposed, or to install a larger sized water meter for potential future needs, the option to request a lower Capacity Charge shall not be applicable. For additional information, please contact the Del Mar Finance Department at (858) 755-9354.

(Revised 7/28/2020)



**SAN DIEGO COUNTY WATER AUTHORITY (SDCWA) AND**  
**CITY OF DEL MAR STANDBY CAPACITY EXEMPTION REQUEST FORM**

The undersigned requests a one-inch (1") meter to serve a single-family residential property (Domestic) and its Fire Sprinkler demands and hereby requests that the SDCWA and City of Del Mar permit an exemption from payment of capacity charges for increasing the meter size from a 5/8" or 3/4" to a 1" meter as the capacity charge may be determined according to the size of the meter necessary to meet the water use requirements for the property without consideration of additional meter size necessary to provide the standby capacity for required residential fire sprinklers.

Applicant's Name and Phone: \_\_\_\_\_

Project Street Address: \_\_\_\_\_ APN: \_\_\_\_\_

Property Owner (if different than applicant): \_\_\_\_\_

Property Owner Address

(if different than Project Site): \_\_\_\_\_

\_\_\_\_\_  
Owner's/Agent's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner/Agent's Printed Name

**Note:** To qualify for the SDCWA exemption, all provisions of the SDCWA Ordinance 2008-01 must be verified by representative(s) of the Del Mar Fire Department and/or Del Mar Building Division (acting as designee for the Fire Marshal) **prior to beginning construction**. Verification is provided by the City's Building Services Division, which operates under contract with True North Compliance (TNC) Services from Del Mar City Hall at 1050 Camino del Mar (phone 858-375-9514 or email [building@delmar.ca.us](mailto:building@delmar.ca.us)). **This exemption provision does not apply to meters greater than one inch in size.**

This form must be accompanied by domestic water hydraulic calculations for the proposed project. Domestic water demand calculations shall be prepared by a licensed Professional Engineer or licensed plumbing contractor. Domestic water demands shall be based on hydraulic calculations using the California Plumbing Code Section 610 and Appendix A. A \$90.00 fee is required for this review, to be paid upon submittal.

**Fire Department Verification** (may be provided by TNC Services as Fire Marshal designee)

A residential fire sprinkler system is required for this property:  Yes  No

Printed Name of Fire Marshal or Designee: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Comments:

**Building Official Verification**

The meter size required for residential domestic demands:  5/8"  3/4"  1"

\_\_\_\_\_  
Printed Name and Signature of Del Mar Building Official

\_\_\_\_\_  
Date



# City of Del Mar

1050 Camino Del Mar – Del Mar, California 92014

## WATER & SEWER SERVICE APPLICATION

Date: \_\_\_\_\_

Service Address: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Phone/Email: \_\_\_\_\_

Property Owner Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Contractor Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Application for:

Domestic Meter     Irrigation Meter     Combined Domestic/Fire Service Meter  
 Meter Upgrade     Meter Downgrade     Meter Relocation     Meter Removal  
 Sewer Connection     Fire Service Connection/Separate Meter     Meter Calibration Test

Description of Work: \_\_\_\_\_

Existing Meter Size: \_\_\_\_\_ (5/8", 3/4", 1", 1 1/2", 2", 3", 4")

Meter Size Requested: \_\_\_\_\_ (5/8", 3/4", 1", 1 1/2", 2", 3", 4")

Applicant Signature: \_\_\_\_\_

### Water:

Connection Fees (City of Del Mar): \_\_\_\_\_ \$ \_\_\_\_\_  
51-4700-4724 - Misc Rev - GR

Deposit For Public Works Time & Materials and Repaving Costs: \_\_\_\_\_ \$ \_\_\_\_\_  
51-2311-0001 - Misc Rev - GB

Meter Removal Fee: \_\_\_\_\_ \$ \_\_\_\_\_  
51-4800-4891 - Misc Rev - GR

San Diego County System Capacity Charges: \_\_\_\_\_ \$ \_\_\_\_\_  
51-2145-0000 - Misc Rev - GB (Copy to A/P for processing)

### Sewer:

Connection Fees: \_\_\_\_\_ \$ \_\_\_\_\_  
57-4700-4732 - Misc Rev - GR

**Total Fees Paid** \_\_\_\_\_ \$ \_\_\_\_\_

Public Works Notified: \_\_\_\_\_

Receipt #: \_\_\_\_\_



**San Diego County Water Authority**

**CAPACITY CHARGE**

**PART A: To be Completed by Applicant**

Date:

Applicant:

Address:

Telephone No:

Description of Project:

Project Address:

**Part B: To be completed by the Member Agency**

Date:

Member Agency:

Plan File Number:                       NSSQ Number:

**New Water Meters:** (Actual size of meter issued exceptions noted below.)\*

Quantity: <input type="text"/>	Size: <input type="text"/>	System Capacity Charge	\$	<input type="text"/>
		Water Treatment Capacity Charge	\$	<input type="text"/>
		Total	\$	<input type="text"/>
Quantity: <input type="text"/>	Size: <input type="text"/>	System Capacity Charge	\$	<input type="text"/>
		Water Treatment Capacity Charge	\$	<input type="text"/>
		Total	\$	<input type="text"/>

**Credit for Existing Meter:**

Quantity:                       Size:                       Amount \$                       Total \$ <  >

CHECK #                       TOTAL AMOUNT PAID \$

**Member Agency Customers (Applicant): Make check payable to the Member Agency**

**Justification for Waived Fees or Reduced Fees Paid:**

- \* 1" meter was required for fire protection when smaller than 1" was necessary without fire protection.
- Other Explanation \_\_\_\_\_

Member Agency Signature: \_\_\_\_\_

Instructions for Completing the SDCWA Capacity Charge Form

**Part A to be completed by Applicant**

Today's Date

Applicant/Address/Telephone This should be the property owner's name, address and phone number.

Description of Project Examples: Single Family Residence, Irrigation Meter, 10-Unit Condominiums.

Project Address If the address of the meter is different from the address of the applicant/owner; write the address in the space provided. If the address is the same, skip this line.

**Part B to be completed by the Member Agency**

Today's Date

Member Agency Write in the Member Agency name.

Plan File Number Write in the Plan File Number in the space provided. If there is none, leave blank.

New Service Sequence Write the NSSQ number in the space provided. If there is none, leave blank.

New Water Meters Fill in the Quantity, Actual Size Issued and Amount for the new meter(s) and appropriate amounts for System and Water Treatment Capacity Charges. See exception above. \*

Credit for Existing Meter If a water user wants to increase the size of a water meter serving their property, and if the member agency determines a larger size meter is appropriate, the current capacity charge shall be the difference between the current capacity charge for the new meter and the capacity charge for the existing meter, whether or not any charge was in effect for the existing meter when it was obtained. However, no credit or refund shall be made to the water user if the capacity charge credit determined for the existing meter exceeds the total capacity charges for the new meter(s).

Total Amount Paid Calculate the total amounts, deduct any credit for existing meter, and enter the total here. This is the total amount due. If the amount due is zero or the fee has been waived, please explain in the space provided. Be sure to reference the section number of the ordinance for any waived fees.

Check Number Please write the check number in the space provided. If the fee was paid in cash, please write CASH in the space.

Please Note If applicable, checks made payable to the San Diego County Water Authority, which is returned by a financial institution without payment, will be subject to a \$25 service charge. Payment (including service charge) must be resubmitted as a cashier's check made payable to the San Diego County Water Authority at the address listed below.

If you have questions, please contact:  
**San Diego County Water Authority**  
4677 Overland Avenue  
San Diego, CA 92123  
(858) 522-6686



City of Del Mar – Finance Dept.  
 1050 Camino Del Mar  
 Del Mar, CA 92014  
 Phone: (858) 755-9354 – Fax: (858) 755-5335  
[www.delmar.ca.us](http://www.delmar.ca.us)

## CITY OF DEL MAR UTILITY SERVICE APPLICATION

PLEASE COMPLETE THE FOLLOWING INFORMATION:

SERVICE START DATE: \_\_\_\_\_ SERVICE ADDRESS: \_\_\_\_\_

NAME OF RESPONSIBLE PARTY: \_\_\_\_\_

ARE YOU THE PROPERTY OWNER:  Yes  No

IF YOU ARE NOT THE PROPERTY OWNER PLEASE PROVIDE PROPERTY OWNER'S:

NAME \_\_\_\_\_ PHONE \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

CITY ST ZIP CODE

BUSINESS NAME (IF APPLICABLE) \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

(IF DIFFERENT FROM SERVICE ADDRESS) CITY ST ZIP CODE

PHONE (HOME) \_\_\_\_\_ (CELL) \_\_\_\_\_ (EMAIL) \_\_\_\_\_

DRIVERS LICENSE #: \_\_\_\_\_ SOCIAL SECURITY # \_\_\_\_\_ DOB \_\_\_\_\_

EMPLOYER \_\_\_\_\_ PHONE \_\_\_\_\_

CO-APPLICANT'S DRIVERS LICENSE#: \_\_\_\_\_ SOCIAL SECURITY # \_\_\_\_\_ DOB \_\_\_\_\_

CO-APPLICANT'S EMPLOYER: \_\_\_\_\_ PHONE \_\_\_\_\_

**\*COPIES OF A GOVERNMENT-ISSUED PHOTO ID MUST ACCOMPANY THIS APPLICATION \***

I HEREBY APPLY FOR UTILITY SERVICE AT THE ABOVE PREMISES AND AGREE TO USE AND PAY THEREFORE IN ACCORDANCE WITH THE RATES, RULES AND REGULATIONS LEGALLY IN EFFECT AND ON FILE AT DEL MAR CITY HALL. CITY ORDINANCE REQUIRES A DEPOSIT BE MADE FOR EACH ACCOUNT WHICH WILL BE BILLED TO THE ACCOUNT AND WILL APPEAR ON YOUR FIRST BILLING STATEMENT. THIS DEPOSIT IS TO BE ON FILE FOR 12 CONSECUTIVE BILLING PERIODS (2 YEARS). AT THE COMPLETION OF 12 BILLING PERIODS WITH NO LATE CHARGES ASSESSED, THE DEPOSIT WILL BE APPLIED TO THE ACCOUNT. IF THE ACCOUNT IS CLOSED, THE DEPOSIT IS APPLIED TO THE CLOSING BILL OR RETURNED. CUSTOMER ACKNOWLEDGES THAT UNLESS CUSTOMER NOTIFIES CITY AT LEAST ONE BUSINESS DAY IN ADVANCE THAT CUSTOMER DESIRES TO STOP UTILITY SERVICE, CUSTOMER WILL BE RESPONSIBLE FOR ALL UTILITY CHARGES UNTIL THE CITY RECEIVES NOTIFICATION.

I/WE HAVE READ AND UNDERSTAND ALL OF THE ABOVE:

SIGNATURE OF APPLICANT (S):

\_\_\_\_\_  
 SIGNATURE

\_\_\_\_\_  
 DATE

\_\_\_\_\_  
 SIGNATURE

\_\_\_\_\_  
 DATE

**\*\*IT IS RECOMMENDED THAT YOU CONTACT THE FINANCE DEPARTMENT SHORTLY AFTER FAXING OR MAILING, TO CONFIRM RECEIPT OF THIS APPLICATION AND START OF SERVICE DATE.\*\***

**CITY OF DEL MAR  
UTILITY CONNECTION AND CAPACITY FEE SCHEDULE  
EFFECTIVE JANUARY 1, 2023**

**WATER CONNECTION AND SDCWA CAPACITY FEES**

Water Meter Size	Water Connection Fee (City of Del Mar)	SDCWA System Capacity Charge	Check Applicable Fees
5/8"	\$ 3,493.00	\$ 5,700.00	
3/4"	\$ 5,240.00	\$ 5,700.00	
1"	\$ 8,733.00	\$ 9,120.00	
1 1/2"	\$ 17,465.00	\$ 17,100.00	
2"	\$ 27,944.00	\$ 29,640.00	
3"	\$ 55,889.00	\$ 54,720.00	
4"	\$ 87,326.00	\$ 93,480.00	
<p>The connection fee does not include the actual labor and material costs for the installation of the water meter charged against applicant deposits.</p> <p>Existing customers' upsizing their water meter will be given a credit commensurate with the Connection Fee and SDCWA Capacity Charge for the current meter.</p>			

**SEWER CONNECTION FEES**

Meter Size	Connection Fee	Check Applicable Fee
5/8"	\$ 6,443.54	
3/4"	\$ 9,665.31	
1"	\$ 16,108.84	
1 1/2"	\$ 32,217.69	
2"	\$ 51,548.30	
3"	\$103,096.61	
<p>Existing customers' upsizing their water meter will be given a credit commensurate with the connection fee for the current meter.</p>		

**DEPOSIT FEES – PUBLIC WORKS TIME, MATERIALS & REPAVING COSTS**

	Check Applicable Fee
<b>Domestic Meter</b>	
5/8" to 1"	\$ 3,000.00
1 1/2" to 2"	\$ 6,000.00
<b>Fire Service Connection</b>	\$ 3,000.00
<b>Irrigation Meter</b>	\$ 2,000.00
<b>Downgrade Meter:</b>	
3/4" to 5/8"	\$ 150.00
1" to 3/4"	\$ 300.00
1 1/2" and above to 1"	\$ 500.00
<b>Abandon Meter - Permanently</b>	\$ 300.00
<b>Meter Calibration Test - 5/8"- 1"</b>	\$ 150.00
<b>Relocation of Meter – 5/8" to 1"</b>	\$ 3,000.00
<b>Reinstall Meter – 5/8" to 1"</b>	\$ 150.00
<b>Upgrade Meter:</b>	
5/8" to 3/4"	\$ 100.00
3/4" to 1"	\$ 3,000.00
1"	\$ 3,000.00
1 1/2" to 2"	\$ 6,000.00



**Domestic Water Meter Upgrade Fee Schedule  
Calendar Year 2023**

<b>Upgrade Existing 5/8" Domestic to 3/4" Domestic/1" Fire Service with Approved SDCWA Exemption Form</b>							
	Water Meter Size	# of Meters	Water Connection Fee	SDCWA Capacity Charge	Sewer Connection Fee	Deposit Time & Materials	Total Amount Due
			51-4700-4724	51-2145-0000	57-4700-4732	51-2311-0001	
Upgrade Domestic	3/4"	1	5,240.00	5,700.00	9,665.31	3,000.00	23,605.31
Existing Domestic	5/8"	1	(3,493.00)	(5,700.00)	(6,443.54)		(15,636.54)
			<b>1,747.00</b>	<b>0.00</b>	<b>3,221.77</b>	<b>3,000.00</b>	<b>7,968.77</b>

<b>Upgrade Existing 5/8" Domestic to 1" Domestic/1" Fire Service (No SDCWA Exemption Form)</b>							
	Water Meter Size	# of Meters	Water Connection Fee	SDCWA Capacity Charge	Sewer Connection Fee	Deposit Time & Materials	Total Amount Due
			51-4700-4724	51-2145-0000	57-4700-4732	51-2311-0001	
Upgrade Domestic	1"	1	8,733.00	9,120.00	16,108.84	3,000.00	36,961.84
Existing Domestic	5/8"	1	(3,493.00)	(5,700.00)	(6,443.54)		(15,636.54)
			<b>5,240.00</b>	<b>3,420.00</b>	<b>9,665.30</b>	<b>3,000.00</b>	<b>21,325.30</b>

<b>Upgrade Existing 3/4" Domestic to 3/4" Domestic/1" Fire Service with Approved SDCWA Exemption Form</b>							
	Water Meter Size	# of Meters	Water Connection Fee	SDCWA Capacity Charge	Sewer Connection Fee	Deposit Time & Materials	Total Amount Due
			51-4700-4724	51-2145-0000	57-4700-4732	51-2311-0001	
Upgrade Domestic	1"	1	5,240.00	5,700.00	9,665.31	3,000.00	23,605.31
Existing Domestic	3/4"	1	(5,240.00)	(5,700.00)	(9,665.31)		(20,605.31)
			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,000.00</b>	<b>3,000.00</b>

<b>Upgrade Existing 3/4" Domestic to 1" Domestic/1" Fire Service (No SDCWA Exemption Form)</b>							
	Water Meter Size	# of Meters	Water Connection Fee	SDCWA Capacity Charge	Sewer Connection Fee	Deposit Time & Materials	Total Amount Due
			51-4700-4724	51-2145-0000	57-4700-4732	51-2311-0001	
Upgrade Domestic	1"	1	8,733.00	9,120.00	16,108.84	3,000.00	36,961.84
Existing Domestic	3/4"	1	(5,240.00)	(5,700.00)	(9,665.31)		(20,605.31)
			<b>3,493.00</b>	<b>3,420.00</b>	<b>6,443.53</b>	<b>3,000.00</b>	<b>16,356.53</b>



**CITY OF DEL MAR  
SUMMARY OF BI-MONTHLY UTILITY RATES  
EFFECTIVE JANUARY 1, 2023**

The City of Del Mar is currently billing on a bi-monthly basis. The following is a summary of the service charges.

**WATER RATES:**

**1. Base Rate (Based on meter size):**

5/8"	\$ 83.88
3/4"	\$ 125.80
1"	\$ 209.66
1½"	\$ 419.32
2"	\$ 670.92
3"	\$ 1,341.82
4"	\$ 2,096.58
Fairgrounds: \$64,668.00 (Total charge for all meters)	

**2. Commodity Charge:**  
(1 unit = 100 cubic feet = 748 gallons)

**Single Family**

	<b>Bi-Monthly Usage</b>	<b>Unit Rate</b>
Tier I	1 – 20 units	\$ 5.91
Tier II	21 – 500 units	\$ 7.10

**Multi Family**

	<b>Bi-Monthly Usage</b>	<b>Unit Rate</b>
	All Usage/per unit	\$ 6.10

**Commercial, Institutional, Fairgrounds, Irrigation**

	<b>Bi-Monthly Usage</b>	<b>Unit Rate</b>
Commercial/Institutional	All Usage/per unit	\$ 6.20
Irrigation	All Usage/per unit	\$ 6.62
Fairgrounds	All Usage/per unit	\$ 6.20

**CLEAN WATER RATES:**

**1. Base Rate (Based on meter size):**

5/8"	\$ 25.04	(Single-Family Base Rate is \$25.04, regardless of meter size.)
3/4"	\$ 39.12	
1"	\$ 62.60	
1½"	\$117.36	
2"	\$203.42	
3"	\$375.56	

**2. Commodity Charge:**  
(1 unit = 100 cubic feet = 748 gallons)

- The commodity rate is \$.72 per unit of water used. This rate applies to all water users whether residential or non-residential.

**SEWER RATES:**

**1. Base Rate (Based on meter size):**

5/8"	\$	121.06	(Single-Family Base Rate is \$121.06 regardless of meter size.)
3/4"	\$	181.58	
1"	\$	302.62	
1½"	\$	605.22	
2"	\$	968.34	
3"	\$	1,936.68	
Fairgrounds: \$52,404.00			
Restaurants Additional Fog Program Non-Compliance Surcharge: \$99.81			

**2. Commodity Charge: \*\*\*Cap customized for each Customer\*\*\***

- For single family residential users, the bimonthly commodity/volume charge will be based on winter water usage subject to the limitations of the sewer cap which is set annually each July 1. The sewer cap will be derived using 100% of the water usage for the lowest billing period (two months) during the wet winter months, October through April. If that calculation yields a number less than eight (8) units, the cap will be set at eight units.
- Each billing period the single family residential customer sewer commodity charge will be calculated by using 100% of the water used during that billing period by the single family commodity rate in effect. If the 100% calculation yields a water usage amount that exceeds the individual customer's cap, the customer will be billed for the cap amount. The cap will not apply in calculating the commodity charge for residential customers who have installed sub-meters or irrigation meters where household use without irrigation can be calculated.

Single Family Residential: \$ 8.55

Multi-Family and Commercial:  
(Based on 90% of metered water use)

General/Multi-Family	\$	8.55
Hotels/Motels w/o Restaurants	\$	8.42
Hotels/Motels w/ Restaurants	\$	12.13
Institutional	\$	8.55
Restaurants	\$	14.34
Restaurants Additional Fog Program Non-Compliance Charge	\$	15.06
Shopping Centers	\$	9.95
Fairgrounds (100% of metered use)	\$	9.78

**EDCO TRASH/RECYCLING/ORGANICS MONTHLY RATES:**

EDCO Bills on a Quarterly Basis

To Start or Stop Service: (619) 287-7555 – [csrlq@edcodisposal.com](mailto:csrlq@edcodisposal.com) – [www.edcodisposal.com](http://www.edcodisposal.com)

**Residential Cart Service – Based on Size of Grey Trash Cart**

	Mini-Cart (35-Gallon)	Mid-Size Cart (64-Gallon)	Large Cart (96-Gallon)
Bi-Monthly Rates	\$ 24.95	\$ 28.95	\$ 29.95
Additional Container	\$ 6.00	\$ 6.00	\$ 6.00