



## CITY OF DEL MAR CITY COUNCIL POLICY BOOK

313	<b>ORAL COMMUNICATIONS FROM THE PUBLIC DURING CITY COUNCIL MEETINGS</b>	<b>DATE REVISED:</b>	9-15-2014
		<b>BY RESOLUTION:</b>	2014-70
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### POLICY:

1. During a meeting of the City Council, when the public has the opportunity to present oral comments to the City Council, the Mayor shall request each person wishing to address the City Council to:
  - a. Complete a “Speaker Slip” provided at the meeting, with the speaker’s name and topic he/she wishes to address;
  - b. Step to the rostrum;
  - c. State, in an audible tone of voice for the tape recorded record, their name, address, and affiliation (if applicable);
  - d. Address their remarks solely to the City Council.
2. The person addressing the City Council shall be limited to up to three minutes, unless the Mayor grants an extension or the City Council adopts a motion extending the time.
3. The person addressing the City Council shall not ask a question of a Councilmember, except through the Mayor.
4. A Councilmember shall not ask a question of the person addressing the City Council, except with the permission of the Mayor.
3. There is no quantity limitation on written comments submitted to the City Council by a member of the public.
4. Thirty minutes shall be set aside for oral communications from the public on items not on the agenda at the discretion of the Mayor. Speakers will be called on a first-come-first-served basis. Persons who did not have the opportunity to speak during the thirty minute period will be permitted to speak for three minutes each, just prior to the end of the City Council meeting.

### DISCUSSION:

This policy is intended to provide a reasonable structure for the public to submit oral comments to the City Council in accordance with the laws of the State of California and the policies of the City of Del Mar.