



## CITY OF DEL MAR CITY COUNCIL POLICY BOOK

<b>307</b>	<b>USE OF THE CONSENT CALENDAR</b>	<b>DATE REVISED:</b>	9-15-2014
		<b>BY RESOLUTION:</b>	2014-70
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### POLICY:

1. Each agenda for a regular City Council meeting shall include a category entitled "Consent Calendar." The agenda of a special meeting may include a "Consent Calendar" category.
2. In preparing the agenda, the City Manager shall place an item on the "Consent Calendar" when it is anticipated that the item will be approved, adopted and/or accepted without the need for providing additional information and without needing City Council deliberation.
3. After a particular meeting is called to order, matters listed on the agenda may be moved to the "Consent Calendar" upon the suggestion of the Mayor or other Councilmembers, subject to an objection by a Councilmember.
4. Items placed on the "Consent Calendar" will be removed by the Mayor at the request of a Councilmember.
3. The Mayor shall request the City Clerk to read the titles and recommendations of the Consent Calendar items.
4. Before adoption of the "Consent Calendar," the Mayor shall ask for questions or receive comments from the public concerning any "Consent Calendar" item.
5. All items on the Consent Calendar shall be acted upon by a common vote on a motion to adopt the Consent Calendar. Councilmembers may register a "no" vote on any item placed on the Consent Calendar.

### DISCUSSION:

The Consent Calendar is intended to provide a means for the City Council to expeditiously deal with an item which does not need further public airing.