



City of Del Mar Staff Report



TO: Honorable Mayor and City Council Members

FROM: Kathleen A. Garcia, Planning and Community Development Director
Via Scott W. Huth, City Manager

DATE: October 19, 2015

SUBJECT: City Hall/Town Hall Project Schedule Revision

REQUESTED ACTION/RECOMMENDATION:

That the City Council receive the report and adopt the revised schedule (Attachment A) for the City Hall/Town Hall Project design and entitlement process.

DISCUSSION/ANALYSIS:

On February 2, 2015 the City Council discussed a draft schedule for the City Hall/Town Hall project design and entitlement process and on April 20, 2015, the City Council adopted the project schedule (Attachment B). This schedule has been maintained to date as the project has moved through its design and entitlement process meeting key milestones of community workshops, initial Design Review Board (DRB) review, and Draft Environmental Impact Report (EIR) review. Following the September 28, 2015 design workshop, the City Council, on October 5, 2015, directed the architects to return with further refinements to the design of the buildings and plaza based on comments received from the community workshop. The Council Liaisons have been working with the design team on this refinement.

The architects are now scheduled to present their revised design at the November 2, 2015 City Council meeting. If the City Council concurs with the revised design as provided by the architects, the project will continue with its entitlement process, including a Citizen's Participation Program (CPP) meeting and DRB hearing.

As such, the overall design schedule has been expanded by approximately one month and the following tasks and dates are proposed to change accordingly:

November 2, 2015: City Council review of design – *Added to schedule.*
November 19, 2015: CPP meeting – *Revised from October 12, 2015 per the previously adopted schedule.*

City Council Action:

December 16, 2015: DRB Hearing – *Revised from November 18, 2015 per the previously adopted schedule.*

January 4, 2016: City Council Project Entitlement Hearing and Certification of Final EIR – *Revised from December 7, 2015 per the previously adopted schedule.*

January 5, 2016: Notice of Determination (EIR) – *Revised from December 8, 2015 per the previously adopted schedule.*

February 5, 2016: Initiate Demolition following 30 days after Notice of Determination– *Revised from January 5, 2016 per the previously adopted schedule.*

FISCAL IMPACT:

The City Hall project efforts to date are funded in the adopted FY 2015 - 2016 and 2016 – 2017 Operating and Capital Budget.

ENVIRONMENTAL IMPACT:

A Draft Environmental Impact Report (EIR) for the project is currently under public review through October 26, 2015, pursuant to the regulations of the California Environmental Quality Act (CEQA).

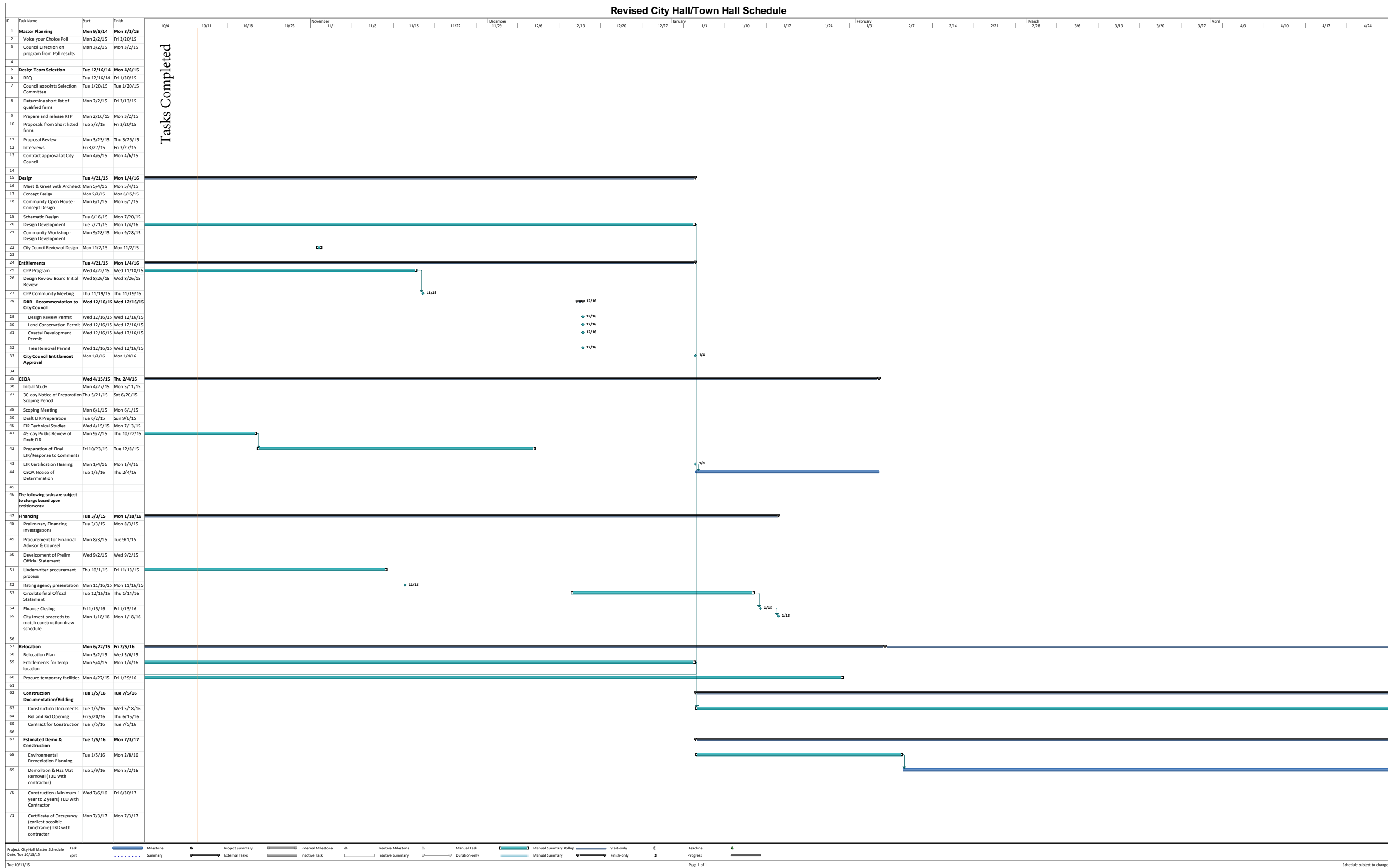
PRIOR CITY COUNCIL REVIEW:

On April 20, 2015, the City Council adopted a project schedule.

ATTACHMENTS:

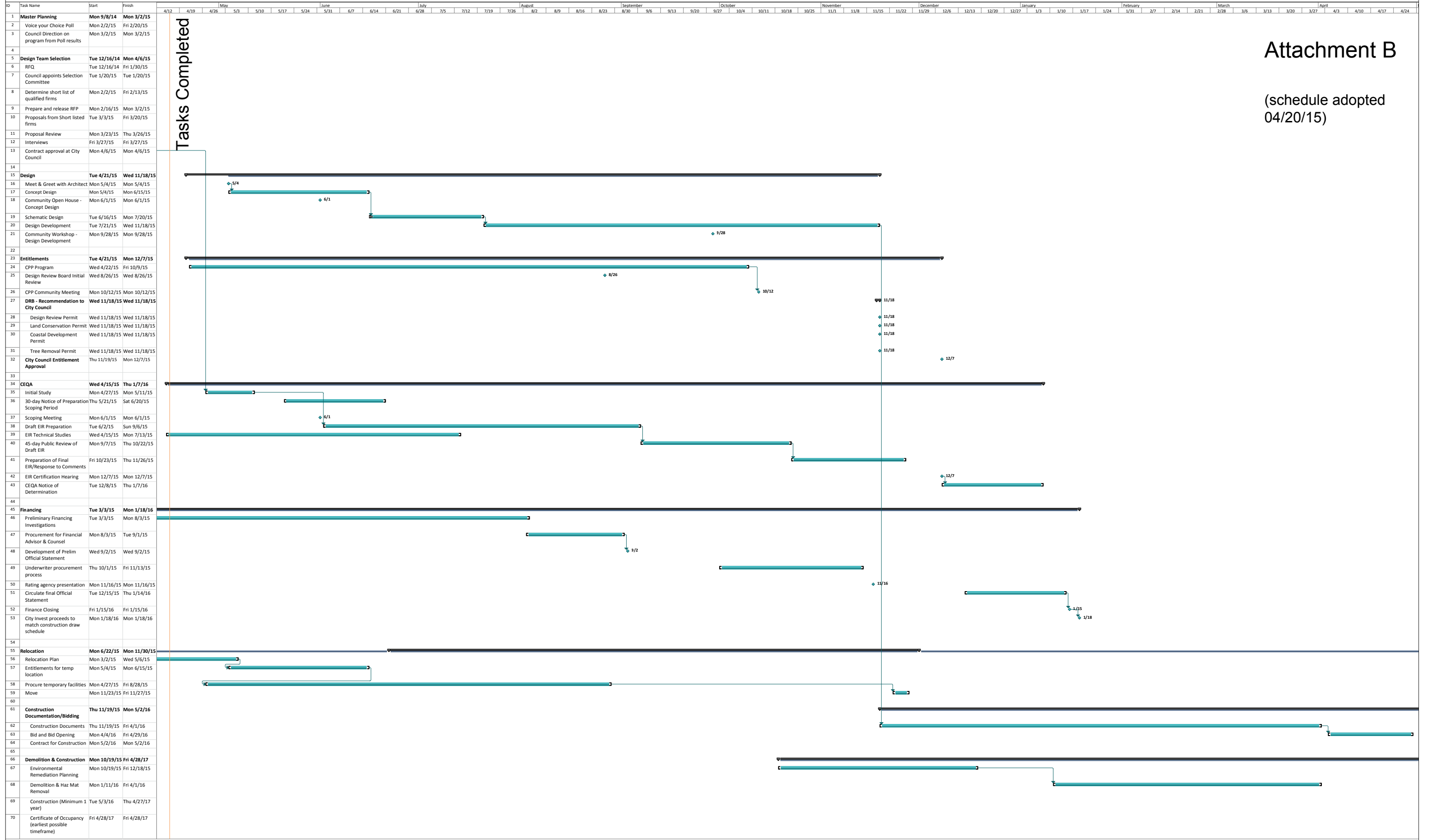
Attachment A – Revised Project Schedule
Attachment B – Adopted Project Schedule (April 20, 2015)

Revised City Hall/Town Hall Schedule



Project: City Hall Master Schedule | Task Split | Milestone Summary | Project Summary External Tasks | External Milestone Inactive Task | Inactive Milestone Inactive Summary | Manual Task Duration only | Manual Summary Rollup Manual Summary | Start-only Finish-only | Deadline Progress | Page 1 of 1 | Schedule subject to change

Revised City Hall/Town Hall Schedule



Attachment B

(schedule adopted 04/20/15)

Project: City Hall Master Schedule
 Date: Thu 4/16/15
 Task Split
 Legend: Milestone, Project Summary, External Milestone, Inactive Milestone, Manual Task, Manual Summary Rollup, Start-only, Deadline, Progress, Summary, External Tasks, Inactive Task, Inactive Summary, Duration-only, Manual Summary, Finish-only