

City Facilities Planning Process Scorecard

**{ July 1, 2013
{ Del Mar City Council**

Criteria for Success

- Determine criteria for rating alternatives
- Decide on priorities or weighting
- Two categories:
 1. Community Values Criteria
 2. Operational Criteria



I. Community Criteria

1. Community convenience and access

- a) Is it centrally located and easy to get to?
- b) Is it on a common/frequent path of travel?
- c) Is it in a location where residents do other errands/activities?
- d) Is it served by transit?
- e) Is there available parking?

I. Community Criteria, cont.

2. Community activity

- a) Does the facility promote additional community activity and interest?
- b) Does the site lend itself to shared use (events, parking)?
- c) Does the building lend itself to shared use (meeting space, event space, storage)?

I. Community Criteria, cont.

3. Public gathering space

- a) Are there opportunities for outdoor plazas, gathering areas?
- b) Are there indoor gathering options?

4. Revenue generating uses

- a) Are revenue generating options available?
- b) Are any commercial revenue generated options precluded?

I. Community Criteria, cont.

5. Value of development costs

- a) Does the cost to develop correspond to the benefit?

6. Reinforce community character

- a) Do the uses create any neighborhood impact?
- b) Is it consistent with Community Plan?
- c) Does it require a change of zoning?

I. Community Criteria, cont.

7. Potential environmental impacts

- a) Would there be unmitigated impacts to floodplain or waterways?
- b) Could there be unmitigated traffic impacts?
- c) Could there be noise impacts?
- d) Could there be visual impacts?

II. Operational Criteria

1. Short Term Cost Benefit Value
2. Long Term Cost Benefit Value
 - a) Does the implementation cost balance the short term investment with long term savings?
 - b) Does the long term investment preclude other priorities?

II. Operational Criteria, cont.

3. Operational Efficiencies

- a) Does location allow more efficient/effective provision of services?
- b) Are there economy of scale?

4. Departmental Interconnectivity

- a) Are resources able to be shared between departments?
- b) Is interdepartmental communication facilitated?

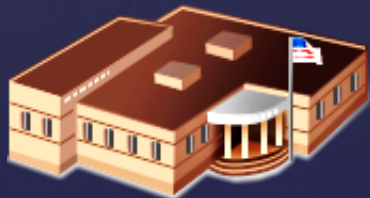
II. Operational Criteria, cont.

5. Increased Energy Efficiencies

- a) Does site support natural ventilation?
 - b) Is site/facility energy efficient?
 - c) Would facility qualify for LEED rating?
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- Priority or weight for each criteria
(high/medium/low)

Next Steps

- Preliminary Program - Facilities
 1. City Admin: City Hall/Annex
 2. City Council Chambers
 3. Fire Station
 4. Public Works Facility/Yard - integrated
 5. Community Services - nominal



Building "Box"

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Site

Facility Planning Schedule

	Jun	July		Aug		Sept	
<i>Council Meeting:</i>	17	1	15			3	9
<i>Task</i>							
Determine Scope of Facility Study							
Criteria for Success		★					
Prelim. Space Needs Review							
Siting Discussion							
Decisions on Direction							

Council Direction to Staff

- Refine & prioritize/weigh review criteria.

	CRITERIA	PRIORITY/WEIGHT High/Med/Low
I.	COMMUNITY VALUES	
I.1	Does the public facility location provide easy access and convenience to the community?	
I.2	Does the public facility promote additional community activity and interest?	
I.3	Does the public facility provide public gathering space, either indoor or outdoor?	
I.4	Are revenue generating uses not precluded?	
I.5	Are the development costs commensurate with the value to the community?	
I.6	Does the public facility reinforce the surrounding community character?	
I.7	Are there potential environmental impacts?	
II.	OPERATIONAL CRITERIA	
II.1	Is there a cost-benefit value in the short (5 year) term?	
II.2	Is there a cost-benefit value in the long (30 year) term?	
II.3	Does this facility promote operational efficiencies for city employees?	
II.4	Does this facility provide connections between departments?	
II.5	Does this facility support increased energy efficiencies?	