



City of Del Mar Staff Report



TO: Honorable City Council Members

FROM: Mayor Lee Haydu
Deputy Mayor Al Corti
Prepared by Kathleen A. Garcia, Planning and Community Development
Director

DATE: April 7, 2014

SUBJECT: Consideration of Community Forums for City Hall/Town Hall Input at City
Council Meetings

REQUESTED ACTION/RECOMMENDATION:

Direct the City Manager to docket a Community Forum item at future City Council meetings through June 16, 2014.

DISCUSSION/ANALYSIS:

Following the results of a December 2, 2013 public workshop and a subsequent community-wide survey, on February 18, 2014 the City Council directed staff to plan for a replacement of City Hall at 1050 Camino del Mar and on March 3, 2014 adopted a planning schedule for decision making (revised schedule attached in Attachment A). The heightened awareness of the City Council's efforts to address a City Hall replacement has prompted community discussion. The City Council welcomes and encourages this dialogue and discussion and wishes to provide a forum where the entire community can hear the ideas being expressed.

To that end, it is proposed that a Community Forum for City Hall/Town Hall input is docketed at each City Council meeting through June 16, 2014 as an open forum for short presentations or comments by community members.

If Council so directs, staff will docket forums at future City Council meetings for the purpose of an open community discussion on City Hall/Town Hall ideas. These forums would be time certain and up to ten minute presentations by community members, with the overall forum not to exceed one-half hour. These forums will be in addition to any City Hall action items on the agenda.

City Council Action:

FISCAL IMPACT:

There is no fiscal impact associated with conducting Community Forums at the City Council meetings.

ENVIRONMENTAL IMPACT:

This action does not constitute a "project" within the meaning of CEQA in that it has no potential to cause either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, and therefore does not require environmental review.

PRIOR CITY COUNCIL REVIEW:

On February 18, 2014, the City Council directed staff to plan for a replacement City Hall at 1050 Camino del Mar and on March 3, 2014; the City Council adopted a schedule of decision making tasks.

ATTACHMENTS:

Attachment A – Updated City Hall Decision Planning Schedule

DRAFT Schedule & Timeline - City Hall Decision Planning

revised and updated 04-07-2014

2014	February		March					April				May				June		
week of:	17-Feb	24-Feb	3-Mar	10-Mar	17-Mar	24-Mar	31-Mar	7-Apr	14-Apr	21-Apr	28-Apr	5-May	12-May	19-May	26-May	2-Jun	9-Jun	16-Jun
Project Management																		
Survey results/Council direction	★																	
Schedule & Timeline for decision tasks			★															
Report out on previous Alternative Sites Analysis														★				
Program Validation																		
consultant RFP bid review																		
shortlist and recommendation/contract award					★													
City Hall program verification																		
Town Hall/Community meeting rooms program																		
Parking structure program																		
City Council program discussion										★								
Estimates of Probable Construction Costs																		
Construction cost estimates on building programs																		
City Council construction cost discussion													★					
Financial Feasibility																		
Finance Capacity Assessment																		
Non Essential Property Assessment																		
Additional Revenue Sources																		
Finance Committee Reports to Council										★								
Financing Program development																		
City Council financing capacity discussion														★				
Economic Assessment																		
Keyser Marston Contract Award	★																	
1050 CDM Value Assessment																		
Public Private Partnership Analysis Update																		
Council Discussion - Public Private Partnership Opportunities														★				
Community Outreach																		
Survey																		
Community Input Forums																		
Council Meeting Discussions																		
Council Committee																		
Community Workshop II																		
Council Decision: Define direction that the City will undertake to implement a new City Hall																★		★

★ City Council Meetings