



**CITY OF DEL MAR**  
**CITY COUNCIL REGULAR MEETING MINUTES**  
**JUNE 20, 2022 – VIA TELECONFERENCE ONLY**  
**1050 Camino del Mar, Del Mar California 92014**

The minutes set forth the actions taken by the City Council on the matters stated. Audio/video recordings of the City Council proceedings are retained for a period of ten years, in accordance with the City's Records Retention Schedule. Audio/video recordings, as well as written materials presented to the City Council, including Red Dots (materials provided to the City Council after the agenda has published), are available on the City's website at [www.delmar.ca.us/AgendaCenter](http://www.delmar.ca.us/AgendaCenter) or by contacting the Administrative Services Department at (858) 755-9313.

**CALL TO ORDER**

Mayor Worden called the Regular Meeting to order at 4:30 p.m.

**ROLL CALL**

Present: Mayor Dwight Worden; Deputy Mayor Tracy Martinez; Councilmembers Dave Druker and Terry Gaasterland

Absent: Councilmember Dan Quirk

**CITY ATTORNEY CLOSED SESSION REPORT**

City Attorney Leslie Devaney reported that there were no recusals or reportable actions for the June 20, 2022 City Council Closed Session meeting. Councilmember Quirk was absent from closed session.

**PLEDGE OF ALLEGIANCE**

Councilmember Gaasterland led the Pledge of Allegiance.

**PUBLIC ORAL COMMUNICATIONS**

Mayor Worden opened public oral communications and Mike Morrison spoke regarding the City's memorial bench program. City Manager Ashley Jones and Public Works Director Joe Bride provided the City Council with background regarding the City's bench program. Mayor Worden closed public oral communications.

**CITY COUNCIL COMMENTS & COMMUNITY ANNOUNCEMENTS**

Councilmember Gaasterland reported on the Del Mar Foundation's upcoming 4<sup>th</sup> of July Parade. Mayor Worden thanked resident Chris Cott and City staff for their efforts reporting and removing graffiti around town.

**CITY MANAGER'S REPORT**

City Manager Ashley Jones reported on the transition to EDCO for the City's solid waste services which will be effective July 1, 2022. City Manager Jones also clarified that the presentation provided by City consultant Steven Dalton Architects at the June 13, 2022, City Council Special Meeting included box diagram conceptual designs and not architectural designs for potential affordable housing at the Del Mar Fairgrounds and City owned sites. These design concepts were presented as part of the Phase 1 Planning studies to implement the City's Housing Element. Potential architectural design for future development will occur much later in the process and there will be an opportunity for public input.

**CONSENT CALENDAR**

Administrative Services Manager/City Clerk Sarah Krietor read the titles of the items included on the Consent Calendar. There were no public speakers for the consent calendar items.

**IT WAS MOVED BY COUNCILMEMBER GAASTERLAND, SECONDED BY DEPUTY MAYOR MARTINEZ TO APPROVE THE CONSENT CALENDAR ITEMS 1 THROUGH 9 AND 11. (VOTE 4-0-1, COUNCILMEMBER QUIRK ABSENT)**

Ayes: Mayor Worden, Deputy Mayor Martinez, and Councilmembers Druker and Gaasterland; Noes: 0; Absent: Councilmember Quirk; Abstain: 0.

**ITEM 1: APPROVAL OF MINUTES: JUNE 6, 2022 REGULAR AND SPECIAL MEETING (CLERK’S MINUTES BOOK)**

Council approved the minutes, on consent.

**ITEM 2: RATIFICATION OF LIST OF DEMANDS, DATED JUNE 20, 2022 (CLERK’S FILE NO. 201-3)**

Council approved the list of demands, on consent.

**ITEM 3: WAIVER OF READING OF ORDINANCES ON AGENDA (CLERK’S FILE NO. 401-4)**

Council waived the reading of ordinances, on consent.

**ITEM 4: SECOND READING AND ADOPTION OF AN ORDINANCE TO AMEND DEL MAR MUNICIPAL CODE CHAPTER 30.84 SIGNS RELATED TO TEMPORARY SIGNS (ZA22-002) (CLERK’S FILE NO. 401-4, 401-9)**

Council adopted ordinance 990, “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DEL MAR, CALIFORNIA, AMENDING CHAPTER 30.84 OF THE DEL MAR MUNICIPAL CODE (SIGNS) TO ALLOW TEMPORARY SIGNS IN LOCATIONS WITHIN UNIMPROVED PORTIONS OF THE PUBLIC RIGHT-OF-WAY THAT DO NOT CAUSE A PUBLIC SAFETY ISSUE IN RESIDENTIAL ZONES BY OR WITH PERMISSION OF THE UNDERLYING PROPERTY OWNER; AND CLARIFY HOW THE ALLOWABLE SIZE OF TEMPORARY SIGNS IS CALCULATED”, on consent.

**ITEM 5: APPROVAL OF AN AGREEMENT WITH SOUTHWEST TRAFFIC SIGNAL SERVICE, INC. FOR TRAFFIC SIGNAL MAINTENANCE AND REPAIR SERVICES (CLERK’S FILE NO. 406-1)**

Council approved an Agreement between the City of Del Mar and Southwest Traffic Signal Service, Inc. for traffic signal maintenance and repair services for a three-year term beginning on July 1, 2022 and ending on June 30, 2025, with an option to extend the agreement for an additional two-year period; and authorized the City Manager to execute the Agreement, on consent.

**ITEM 6: ARTS ADVISORY COMMITTEE APPOINTMENTS (CLERK'S FILE NO. 401-5)**

Council reappointed Kathryn Grimm and appointed Karla Leopold as at-large, voting members to the Arts Advisory Committee, to serve full three-year terms beginning July 1, 2022, and ending on July 31, 2025, on consent.

**ITEM 7: BIENNIAL REVIEW AND UPDATE OF THE DEL MAR CONFLICT OF INTEREST CODE (CLERK'S FILE NO. 404-6)**

Council received this report and adopted resolution 2022-38, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEL MAR, CALIFORNIA, AMENDING THE CITY OF DEL MAR CONFLICT OF INTEREST CODE", on consent.

**ITEM 8: CONTINUATION OF REMOTE PUBLIC MEETINGS IN COMPLIANCE WITH GOVERNMENT CODE SECTION 54953 (ASSEMBLY BILL 361) (CLERK'S FILE NO. 401-7)**

Council adopted resolution 2022-39, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEL MAR, CALIFORNIA, MAKING FINDINGS REQUIRED UNDER GOVERNMENT CODE SECTION 54953 RELATED TO ASSEMBLY BILL 361 IN ORDER TO CONTINUE THE USE OF TELECONFERENCE OR A REMOTE MEETING PLATFORM TO FACILITATE REMOTE PUBLIC MEETINGS", and to continue with remote public meetings for the next thirty (30) days during the local emergency declared in response to the COVID-19 global pandemic, on consent.

**ITEM 9: ACCEPTANCE OF REPORT FOR STATE-MANDATED ANNUAL FIRE INSPECTIONS IN COMPLIANCE WITH SB 1205 (CLERK'S FILE NO. 102-5)**

Council adopted resolution 2022-40, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEL MAR, CALIFORNIA ACKNOWLEDGING RECEIPT OF A REPORT MADE BY THE FIRE CHIEF OF THE DEL MAR FIRE DEPARTMENT REGARDING THE INSPECTION OF CERTAIN OCCUPANCIES REQUIRED TO PERFORM ANNUAL INSPECTIONS IN SUCH OCCUPANCIES PURSUANT TO SECTIONS 13146.2 AND 13146.3 OF THE CALIFORNIA HEALTH AND SAFETY CODE", in conjunction with Senate Bill (SB) 1205, on consent.

**ITEM 10: ANNUAL PREPARATIONS FOR SUMMER SEASON (CLERK'S FILE NO. 1101-1, 1404-1, 1502-10)**

The item was pulled from the Consent Calendar for a staff presentation and City Council questions. Community Services Director/Lifeguard Chief Jon Edelbrock provided a presentation. Council questions focused on staff resources needed for the 4<sup>th</sup> of July holiday weekend; diesel smell at the beach due to hydrolytic issues with the beach cleaner; number of new Lifeguard staff; whether local hotel occupancy rates correlate with visitors to Del Mar's beaches; traffic monitoring and reduction during 4<sup>th</sup> of July weekend; inclusion of the summer preparations in the Del Mar Weekly; traffic control plan at the Del Mar Fairgrounds; whether the City is hosting non-profit events at the Civic Center; clarification on whether the City is reimbursed for public safety services for events at the

Fairgrounds; and appreciation to staff for their efforts preparing for the summer season. City Council received the presentation and report.

**ITEM 11: APPROVAL OF A MEMORANDUM OF AGREEMENT BETWEEN THE CITY OF DEL MAR AND THE DEL MAR CITY EMPLOYEES ASSOCIATION AND RELATED AMENDMENT TO THE CITY OF DEL MAR PERSONNEL RULES & REGULATIONS MANUAL (CLERK'S FILE NO. 502-1)**

Council adopted resolution 2022-41, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEL MAR, CALIFORNIA, APPROVING THE MEMORANDUM OF AGREEMENT BETWEEN THE CITY OF DEL MAR AND THE DEL MAR CITY EMPLOYEES ASSOCIATION FOR THE PERIOD JULY 1, 2022 THROUGH JUNE 30, 2025"; Authorized the City Manager to execute the Agreement; and adopted resolution 2022-42, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEL MAR, CALIFORNIA, AMENDING THE CITY'S PERSONNEL RULES AND REGULATIONS MANUAL", on consent.

**PUBLIC HEARING**

**ITEM 12: INTRODUCTION OF AN ORDINANCE APPROVING A DEVELOPMENT AGREEMENT (DA22-001) AND AN ASSOCIATED REGULATORY HOUSING AGREEMENT FOR A MIXED-USE COMMERCIAL AND RESIDENTIAL DEVELOPMENT LOCATED AT 941 CAMINO DEL MAR (APNS: 300-221-32 & 33) ("PROPERTY") (CLERK'S FILE NO. 401-4)**

**IT WAS MOVED BY COUNCILMEMBER GAASTERLAND, SECONDED BY COUNCILMEMBER DRUKER TO CONTINUE THE PUBLIC HEARING DATE CERTAIN TO THE JULY 11, 2022 CITY COUNCIL MEETING. (VOTE 4-0-1, COUNCILMEMBER QUIRK ABSENT)**

Ayes: Mayor Worden, Deputy Mayor Martinez, and Councilmembers Druker and Gaasterland; Noes: 0; Absent: Councilmember Quirk; Abstain: 0.

**ITEM 13: INTRODUCTION OF AN ORDINANCE AMENDING SECTIONS 21.70.110 AND 21.70.120 OF THE DEL MAR MUNICIPAL CODE TO REVISE EMERGENCY WATER MANAGEMENT REQUIREMENTS FOR DROUGHT WATCH CONDITIONS (CLERK'S FILE NO. 401-4, 401-9)**

A presentation was provided by Public Works Director Bride.

Council questions and discussion focused on communication strategies related to designated watering times and other provisions of the drought watch conditions; clarification regarding water use associated with the public showers at the beach; clarification on water meter sizes; clarification on the differences between Stage 1 and Stage 2 requirements; drip versus spray watering irrigation; water conservation methods for properties with pools; desire to coordinate with the business community and Del Mar Village Association on commercial customer water conservation outreach efforts; clarification that the water conservation measures outlined in the agenda report are voluntary; whether water usage numbers include the Del Mar Fairgrounds; potential methods for providing residents with up to date information about water usage; and devices such as Flume that can be purchased by residents at hardware stores or online for real time water usage monitoring.

There were no public speakers for the item.

**IT WAS MOVED BY COUNCILMEMBER GAASTERLAND, SECONDED BY COUNCILMEMBER DRUKER TO INTRODUCE AN ORDINANCE AMENDING THE DEL MAR MUNICIPAL CODE (DMMC) SECTIONS 21.70.110 AND 21.70.120 TO REVISE WATER CONSUMER DEMAND REDUCTION MEASURES IN ACCORDANCE WITH RECENT STATE REGULATIONS. (VOTE 4-0-1, COUNCILMEMBER QUIRK ABSENT)**

Ayes: Mayor Worden, Deputy Mayor Martinez, and Councilmembers Druker and Gaasterland; Noes: 0; Absent: Councilmember Quirk; Abstain: 0.

Council consensus was staff to initiate a future agenda item related to installation of purple/reclaimed water pipes and smart water meters.

**COUNCIL MEETING RECESS:**

The City Council took a meeting recess from approximately 6:09 to 6:20 p.m.

**CITY COUNCIL OTHER BUSINESS**

**ITEM 14: FISCAL YEAR 2021-22 THIRD QUARTER FINANCIAL REPORT (CLERK'S FILE NO. 202-5)**

A presentation was provided by Finance Manager/Treasurer Monica Molina. City Manager Jones was available to answer questions.

Council questions and discussion focused on whether staff recommends the City Council consider adjusting the Finnell Plan; consideration of a reserve fund for Shores Park Master Planning; clarification on transient occupancy tax (TOT) revenues; and basis for the increase in wastewater funds.

There were no public speakers for the item.

**IT WAS MOVED BY COUNCILMEMBER DRUKER, SECONDED BY COUNCILMEMBER GAASTERLAND TO ADOPT RESOLUTION 2022-44, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEL MAR, CALIFORNIA, AMENDING THE FISCAL YEAR 2021-2022 OPERATING AND CAPITAL BUDGET". (VOTE 4-0-1, COUNCILMEMBER QUIRK ABSENT)**

Ayes: Mayor Worden, Deputy Mayor Martinez, and Councilmembers Druker and Gaasterland; Noes: 0; Absent: Councilmember Quirk; Abstain: 0.

**ITEM 15: FISCAL YEAR 2022-23 BUDGET UPDATE REPORT (CLERK'S FILE NO. 202-4)**

A presentation was provided by Finance Manager/Treasurer Monica Molina. City Manager Jones was available to answer questions.

Council questions focused on whether June 2022 sales tax revenues related to the Fair are booked in FY 2021-2022 or FY2022-23; basis for the recommended increases to water and wastewater revenues and whether staff considered drought water conservation; whether staff considered the City's potential financial position if another recession were to occur; scope of work for Shores Park maintenance funds included in the FY2022-23 budget; whether the updated budget includes reserves for Shores Park Master Planning efforts; Housing Acceleration Program (HAP) grant funding uses included in the budget; whether parking revenues should be reevaluated due to the violation fine increases; confirmation that

any Council action related to this agenda item will not change the Finnell Plan; Council desire to have a future policy discussion related to reserve funding; and whether the Coronavirus State Relief Fund and American Rescue Plan Act funding would cover the full cost to purchase a new fire engine.

There were no public speakers

**IT WAS MOVED BY MAYOR WORDEN, SECONDED BY COUNCILMEMBER GAASTERLAND TO ADOPT THE FOLLOWING RESOLUTIONS: RESOLUTION 2022-45, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEL MAR, CALIFORNIA, AMENDING THE FISCAL YEAR 2022-2023 OPERATING AND CAPITAL BUDGET", WITH AMENDMENT PER STAFF RED DOT OF REMOVING THE \$500,000 MEASURE Q BUDGET REQUEST FROM EXHIBIT A OF THE RESOLUTION; RESOLUTION 2022-46, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEL MAR, CALIFORNIA, ADOPTING THE COMPENSATION PLANS FOR THE MANAGEMENT AND PROFESSIONAL, GENERAL, FIREFIGHTER, AND MISCELLANEOUS, PART-TIME, TEMPORARY AND HOURLY EMPLOYEES"; RESOLUTION 2022-47, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEL MAR, CALIFORNIA, ESTABLISHING THE FIXED CHARGE ASSESSMENTS FOR BONDED INDEBTEDNESS FOR FISCAL YEAR 2022-2023"; RESOLUTION 2022-48, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEL MAR, CALIFORNIA, ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2022-23"; RESOLUTION 2022-49, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEL MAR, CALIFORNIA, APPROVING THE STATEMENT OF INVESTMENT POLICY FOR FISCAL YEAR 2022-2023, AND DELEGATING THE AUTHORITY TO INVEST CITY FUNDS TO THE TREASURER"; AND RESOLUTION 2022-50, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEL MAR, CALIFORNIA, SETTING THE FISCAL YEAR 2022-2023 CITY OF DEL MAR FEE SCHEDULE FOR PLANNING, PUBLIC WORKS, COMMUNITY SERVICES, AND ADMINISTRATIVE SERVICES". (VOTE 4-0-1, COUNCILMEMBER QUIRK ABSENT)**

Ayes: Mayor Worden, Deputy Mayor Martinez, and Councilmembers Druker and Gaasterland; Noes: 0; Absent: Councilmember Quirk; Abstain: 0.

**ITEM 16: CONSIDERATION OF A RESOLUTION ADJUSTING FINES FOR PARKING VIOLATIONS (CLERK'S FILE NO. 905-1)**

A presentation was provided by Community Services Director/Lifeguard Chief Jon Edelbrock.

Council questions focused on the rationale behind the fee reduction for "parking on hill" violations; violation type that includes violations for parking in an electric vehicle only area; violation type for parking too long in the Civic Center parking garage; public outreach associated with the parking fine changes; and confirmation that California Coastal Commission (CCC) approval is not needed in order to implement changes to parking violation fines.

There were no public speakers for the item.

**IT WAS MOVED BY DEPUTY MAYOR MARTINEZ, SECONDED BY MAYOR WORDEN TO ADOPT RESOLUTION 2022-43, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEL MAR, CALIFORNIA, ADJUSTING PARKING VIOLATION FINES AND RESCINDING RESOLUTION NO. 2011-52". (VOTE 4-0-1, COUNCILMEMBER QUIRK ABSENT)**

Ayes: Mayor Worden, Deputy Mayor Martinez, and Councilmembers Druker and Gaasterland; Noes: 0; Absent: Councilmember Quirk; Abstain: 0.

**REGIONAL ORGANIZATION AND COUNCIL COMMITTEES/SUBCOMMITTEES/COMMUNITY ORGANIZATION REPORTS**

City Council representatives reported on the Finance Committee; California Coastal Commission meeting related to the Del Mar Bluff 5 Stabilization project; Fire Governance Board; Council Legislative Subcommittee; Clean Energy Alliance; Regional Solid Waste Association; League of California Cities; San Diego Association of Government Shoreline Preservation Working Group; San Dieguito Riverpark Joint Powers Authority (JPA); and Traffic and Parking Advisory Committee.

**ADJOURNMENT**

Mayor Worden adjourned the meeting at 7:50 p.m.



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Sarah Krietor, Administrative Services Manager/  
City Clerk