



**DEL MAR CITY COUNCIL
SPECIAL MEETING MINUTES
FEBRUARY 27, 2021**

Via Teleconference
1050 Camino del Mar, Del Mar, California

CALL TO ORDER

Mayor Gaasterland called the meeting to order at 9:30am.

ROLL CALL

Present: Mayor Terry Gaasterland; Deputy Mayor Dwight Worden; Councilmembers Dave Druker, Tracy Martinez and Dan Quirk

CITY COUNCIL OTHER BUSINESS

**ITEM 1: FISCAL YEAR 2020-21 SECOND QUARTER (MID-YEAR) FINANCIAL UPDATE
(CLERK'S FILE NO. 202-5)**

A presentation was provided by Interim City Manager Ashley Jones and Finance Manager/Treasurer Monica Molina that covered the Fiscal Year 2020-21 Second Quarter Financial Report and an overview of the upcoming two-year budget process, which was noticed as item 2 on the agenda.

Council questions focused on the difference between pooled and non-pooled sales tax collection; the balance of the equipment replacement, self-insurance, and leave liability funds; how the proportions of revenues were calculated throughout the agenda report; which employees would receive the cost of living adjustment (COLA); if the COLA adjustment figures in the agenda report include merit increases and performance bonuses; the proposed \$10,000 allocation for part-time staffing help in the Administrative Services Department to help create capacity; the parking revenue projections and how they're calculated; potential for federal funding to state and local governments and what funding may be available to Del Mar; internal requirements for pension reserve funding; the rationale behind the two-year budget cycle and if allocations in the second year of the budget are binding; and the potential to use technology to help achieve greater efficiencies.

There were no public speakers for this item.

Council discussion focused on the support from the Finance Committee for staff's recommended actions and expectation for a slow economic recovery due to COVID-19 and delays in the vaccination rollout.

IT WAS MOVED BY MAYOR GAASTERLAND, SECONDED BY COUNCILMEMBER QUIRK TO APPROVE RESOLUTION 2021-07, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEL MAR, CALIFORNIA, AMENDING THE FISCAL YEAR 2020-2021 OPERATING AND CAPITAL BUDGET", IN ITEM ONE OF THE STAFF RECOMMENDATION, IN ITEM ONE OF STAFF RECOMMENDATION. (VOTE 5-0)

Ayes: Mayor Gaasterland Deputy Mayor Worden, and Councilmembers Druker, Martinez and Quirk; Noes: 0; Absent: 0; Abstain: 0.

**ITEM 2: OVERVIEW OF THE UPCOMING TWO-YEAR BUDGET PROCESS (CLERK'S
FILE NO. 202-4)**

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This item was presented and discussed jointly with item 1. There were no public speakers for this item.

ITEM 3: CITY COUNCIL PRIORITIES IN COVID TIMES: REVIEW OF SERVICE TIERS FOR FY 2020-21 AND ANTICIPATED ITEMS FOR FY 2021-2022 (CLERK'S FILE NO. 1104-3)

A presentation was provided by Assistant City Manager Kristen Crane, with additional information provided by the Interim City Manager, Fire Chief, and department heads.

There were no public speakers for this item.

Council questions regarding City Manager's Office priorities focused on why the North County Transit District (NCTD) fencing issue was considered Tier 2; the timing and impact for moving the Clean Water Rate Study; 2020 funding increases to Del Mar Community Connections (DMCC) due to expansion of the DMCC senior services programs; whether pilot program committee meetings have impacted staff time; whether cost information was available for each priority; how the Council priority process works in non-COVID-19 times; and the operations of the mobile response team for homeless issues.

Council discussion regarding City Manager's Office priorities focused on maintaining community funding levels and asking the Del Mar Village Association (DMVA) to identify how their funding requests align with the City's priorities; a reevaluation of the City's committee system; a suggestion to color code tiers by what is in process already and what is funded; and a recommended approach for staff to rank Tier 2 priorities using the following criteria: Is there an urgent need?; Is there an obligation?; Is there a public safety issue?; Is the item already funded?; and, Is there sufficient independent funding?

Council questions and discussion regarding the Administrative Services Department focused on the development of a reopening plan, and if there could be efficiencies and potential cost savings in remaining mostly closed; the potential to establish a parking management plan at City Hall for excess parking spaces; and the TRAKIT permitting software and upgrade issues and options.

Council questions and discussion regarding the Community Services Department focused on the estimated useful life of lifeguard vehicles and ATVs; potential to use electronic vehicles in the future; surf camp permit issuance, including the optimal number of permits; processes and revenue; and how the number of visitors to the beach each year is calculated.

Council questions and discussion regarding the Fire Department focused on the City's ability to utilize mutual aid agreements to use a Solana Beach or Encinitas engine, if needed; utilizing cooperative purchase agreements statewide to purchase a new engine efficiently; the financial and logistical differences between purchasing or leasing a new engine; the ideal ratio for front line and reserve engines; the number of Encinitas and Solana Beach reserve and front line engines; and the possibility of the joint purchase of a new engine with the City of Solana Beach.

Council questions and discussion regarding the Public Works Department focused on the possibility of leasing a dump truck with the Fairgrounds; possible resurfacing of the tennis courts, and whether that work could include striping for pickle ball use; the status and budget of the Riverpath Phase 3 Project; the amount of Del Mar's share of the Metropolitan Water District's settlement with the San Diego County Water Authority; the water container used for watering city owned trees; funding for the landscape and tree maintenance programs; staffing of the Public Works Department; and the

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possibility of receiving County of San Diego funding for certain projects; and the rip rap removal program.

Council questions and discussion regarding the Planning & Community Development Department focused on the development of design standards as part of the Housing Element implementation; if any penalty or replacement rezone program imposed by the California Department of Housing and Community Development would automatically become a Tier 1 priority; and staffing needs for the Department.

ITEM 4: CITY COUNCIL REVIEW OF CITY VISION STATEMENT (CLERK'S FILE NO. 307-2, 401-1)

Mayor Gaasterland read the vision statement aloud for Council consideration. Council Member Druker mentioned concern about the word entertainment, and it was proposed that it be replaced with quality of life.

IT WAS MOVED BY MAYOR GAASTERLAND, SECONDED BY COUNCILMEMBER MARTINEZ TO CHANGE ENTERTAINMENT TO QUALITY OF LIFE AND APPROVE THE VISION STATEMENT. (VOTE 5-0)

Ayes: Mayor Gaasterland Deputy Mayor Worden, and Councilmembers Druker, Martinez and Quirk; Noes: 0; Absent: 0; Abstain: 0.

Deputy Mayor Worden volunteered to be on the subcommittee that will review the City's current advisory committee system along with Councilmember Martinez. Council consensus was for Deputy Mayor Worden and Councilmember Martinez to return to the City Council with a proposed charter for the Council subcommittee that will include review of the City's committee system and structure.

ADJOURNMENT

Mayor Gaasterland adjourned the meeting at 2:15 P.M.



Sarah Krietor, Acting City Clerk