



**DEL MAR CITY COUNCIL  
SPECIAL MEETING MINUTES  
GOALS & PRIORITIES WORKSHOP  
FEBRUARY 13, 2023**

City of Del Mar Town Hall  
1050 Camino del Mar, Del Mar, California

**CALL TO ORDER**

Mayor Martinez called the meeting to order at 2:00 P.M.

**ROLL CALL**

Present: Mayor Tracy Martinez; Deputy Mayor Dan Quirk; Councilmembers Dave Druker, Terry Gaasterland and Dwight Worden

**CITY COUNCIL BUSINESS**

**ITEM 1: 2023 CITY COUNCIL GOALS AND PRIORITIES WORKSHOP (CLERK'S FILE NO. 401-1)**

Mayor Martinez opened the item to public comment and the following people spoke:

- 1) Timothy Mills
- 2) Ken Olson with a donation of time from Linda Olson
- 3) Greg Rothnem
- 4) Anne Feeney

Mayor Martinez closed the item to public comment.

An introduction and overview of the workshop was provided by City Manager Ashley Jones. The workshop included an overview of the City's financial position; review of work plan items completed or to be expected to be completed in FY2022-2023; review of the proposed FY2023-2024 and FY2024-2025 Work Plan grouped by Tier; and a review and discussion of the proposed City Council Wish List items.

**City's Financial Position**

Finance Manager/Treasurer Monica Molina provided an overview of the City's financial position including reserve projections. Council questions related to the City's financial position focused on the City's equipment replacement fund; County funding opportunities; potential to free up funds for road repairs; whether the housing reserve fund is adequately funded; and clarification on the reserve table in the agenda report and staff presentation.

**Work Plan Items Completed or to be Completed in FY2022-2023**

City Manager Jones provided a presentation on the Administrative Services Department (ASD) FY2022-2023 work plan items that have been or will be completed this fiscal year. City Council questions and discussion related to the ASD work plan items focused on credit card processing fees and the development of a City reserve policy.

## SPECIAL MEETING MINUTES

February 13, 2023

Page 2 of 4

Assistant City Manager Clem Brown provided a presentation on the City Manager's Office FY2022-2023 work plan items. Council questions and discussion focused on solid waste compliance (SB 1383).

Community Services Director/Lifeguard Chief Jon Edelbrock provided a presentation on the Community Services Department FY2022-2023 work plan items. Council questions and discussion focused on traffic and parking issues in the North Hills District.

Planning & Community Development Director Karen Brindley provided a presentation on the Planning & Community Development Department FY2022-2023 work plan items. City Council questions and discussion focused on the housing overlay zone work plan items that are part of the City's 6<sup>th</sup> Cycle Housing Element implementation.

Public Works Director Joe Bride provided a presentation on the Public Works Department FY2022-2023 work plan items.

City Council expressed appreciation to staff for completing or being on track to complete 44 work plan items in FY2022-2023.

### **FY2023-2024 and FY2024-2025 Proposed Work Plan- Tier 1**

Assistant City Manager Brown provided a presentation on the City Manager's Office proposed FY2023-2024 and FY 2024-2025 Tier 1 work plan items. Council questions and discussion focused on financial and staff impacts related to San Diego Association of Governments (SANDAG) regional rail projects located in the City of Del Mar.

Planning and Community Development Director Brindley provided a presentation on the Planning & Community Development Department proposed FY2023-2024 and FY 2024-2025 Tier 1 work plan items. City Council questions and discussion focused on the timeline for completing the design standards work plan item; timeline for Accessory Dwelling Unit (ADU) related work plan items; metrics related to the City's processing of ADU applications; timing to bring forward the City's ADU ordinance; clarification on the current state laws governing residential care facilities; and relationship between the objective design standards and housing overlay zones.

Public Works Director Bride provided a presentation on the Public Works related FY2023-2024 and FY2024-2025 Tier 1 work plan items. City Council questions and discussion focused on state funding for drought compliance and the 1A and X1A undergrounding projects, including a request that the Council receive timely updates from staff as the projects progress.

### **FY2023-2024 and FY2024-2025 Proposed Work Plan- Tier 2**

City Manager Jones provided a presentation on the Administrative Services Department and City Manager's Office Tier 2 FY2023-2024 and FY2024-2025 work plan items. City Council questions focused on the proposed update to the City's emergency operations plan.

## SPECIAL MEETING MINUTES

February 13, 2023

Page 3 of 4

Planning and Community Development Director Brindley provided a presentation on the proposed Planning & Community Development Department FY2023-2024 and FY 2024-2025 Tier 2 work plan items. City Council questions focused on the ADU amnesty program; coordination with the Fairgrounds on the living levee project; 6<sup>th</sup> Cycle Housing Element programs listed in the FY2023-2024 and FY2024-2025 work plan; whether student housing counts as affordable housing units; clarification on work force housing as it relates to affordable housing units; view blockage issues related to City owned trees; desire to have a future City Council item related to the process for updating the City's Trees, Scenic Views and Sunlight Ordinance; process and timing for developing Short-term Rental regulations; suggestion to review changes to many of the City's tree related regulations; and implementation of the Solar Access Act.

Public Works Director Bride provided a presentation on the proposed Tier 2 Public Works items for FY2023-2024 and FY 2024-2025. City Council questions and discussion focused on the hardscape materials currently in place at the 20<sup>th</sup> Street Lifeguard Tower driveway; clarification on the street paving budget before and after the pandemic; whether the street paving budget would be restored as part of the proposed FY2023-2024 and FY2024-2025; whether the City conducts a public benefit analysis related to heavy vehicle use of the City's roadway; installation of solar panels at the Beach Safety Center; and City's current process for prioritizing roadway paving.

### **CITY COUNCIL RECESS**

City Council took a recess from 4:50 p.m. to 5:10 p.m.

### **FY2023-2024 and FY2024-2025 Proposed Work Plan- Tier 3**

City Manager Jones provided a brief presentation of the Administrative Services Department and City Manager's Office Tier 3 items for FY2023-2024 and FY2024-2025. Council questions focused on the relationship between the cost allocation plan and the water and wastewater rate setting process; when the City last conducted a Request for Qualifications (RFQ) process for legal services; prioritization of the building electrification ordinance; permanent art at the Civic Center and importance of public outreach as part of the art selection process; options for removing the poles located at the bus stop outside of L'Auberge; permitting and approval process for median improvements; citizen request for the City to consider updating the Carmel Valley Precise Plan (CVPP) and desire to clarify the City's legal obligations related to a CVPP update; and update on the Housing Subcommittee's efforts to verify employment data related to Regional Housing Needs Assessment (RHNA).

City Council consensus was to move the building electrification ordinance from Tier 3 to Tier 2 on the City's FY2023-2024 FY2024-2025 Work Plan.

### **City Council Wish List Items**

Mayor Martinez led a discussion regarding City Council Wish List items. City Council reviewed the status of the 2022 Council Wish List Items and discussion of the 2023 Proposed City Council Wish List Items, and provided the following direction to staff:

SPECIAL MEETING MINUTES

February 13, 2023

Page 4 of 4

City Council consensus was to pursue updates to the City's Trees Scenic Views and Sunlight Ordinance in spring 2024 and to start by reviewing similar ordinances in place in Laguna Beach and Tiburon.

City Council consensus was to receive an update from staff on the City's Climate Action Plan (CAP) monitoring and accomplishments in the short-term, and to reconsider a CAP update as part of the City Council goal setting process in FY2025-2026.

City Council consensus was to reconsider adoption of an ordinance allowing for Cannabis/CBD Retail Sales/Stores as part of the City Council goal setting process in FY2025-2026.

City Council discussed opportunities for City staff to work with the City's lobbyist and grant writing consultant Townsend Public Affairs to identify potential opportunities for the City to pursue grant opportunities on an ad-hoc basis for projects identified by staff.

City Council expressed desire for staff to work to identify opportunities to pursue purple pipe expansion in conjunction with funded priority Capital Projects when practical.

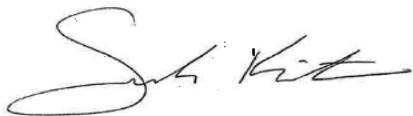
City Council discussed Councilmember Worden's proposal to explore the feasibility of a temporary Community Garden at the Shores Park property. City Council discussion focused on other uses for the space including a children's playground. City Council consensus was for Mayor Martinez and Councilmember Worden to develop a concept plan and return to City Council for further consideration.

City Council consensus was to reconsider pursuing improvements to the North County Transit District (NCTD) parking lot as part of the City Council goal setting process in FY2025-2026 and for staff to pursue improvement opportunities as part of upcoming lease renewal negotiations with NCTD.

City Council expressed interest in considering a Vision 2050 community visioning process as part of a future Council goal setting process.

ADJOURNMENT

Mayor Martinez adjourned the meeting at 7:31 P.M.



---

Sarah Krietor, Administrative Services Manager/  
City Clerk