



# Del Mar City Council Meeting Agenda

VIA TELECONFERENCE ONLY

1050 Camino del Mar, Del Mar, California

***Civility Works: The Del Mar Code of Civil Discourse: Together we will promote inclusion; listen to understand; show respect; be clear and fair; and focus on the issue.***

**Remote Regular Meeting  
VIA TELECONFERENCE ONLY  
Tuesday, September 7, 2021 at 4:30 PM**

**Pursuant to the State of California Executive Order N-29-20, and in the interest of public health, the City of Del Mar is temporarily taking actions to mitigate the COVID-19 pandemic by holding City Council Meetings electronically or by teleconference. The Town Hall will not be open to the public for this meeting.**

**Terry Gaasterland**  
Mayor

**Dwight Worden**  
Deputy Mayor

**Dave Druker**  
Council Member

**Tracy Martinez**  
Council Member

**Dan Quirk**  
Council Member

**Ashley Jones**  
Interim City Manager

**Leslie E. Devaney**  
City Attorney

**Sarah Krietor**  
Acting City Clerk

## **Public Participation/Comment**

Members of the public can participate in the meeting by either submitting a written red dot comment via email to [cityclerk@delmar.ca.us](mailto:cityclerk@delmar.ca.us) or submitting a tele-comment request form to speak during the meeting. The subject line of your email or tele-comment request should clearly state the item number you would like to comment on. The deadline to submit written comments and/or tele-comment requests is 12 p.m. on the day of the meeting. For more information please visit: [www.delmar.ca.us/publiccomment](http://www.delmar.ca.us/publiccomment).

## **Viewing the Meeting and Access to Agenda Materials**

Members of the public can watch the meeting live on the City's website at: <http://delmar.12milesout.com/Video/Live> and on Cable TV Spectrum Ch. 24, AT&T Ch. 99 starting at 4:30 PM.

Agenda materials and communications from the public on agenda items, "Red Dots", are available on the City's website and the agenda materials are available at the Del Mar Library during their business hours.

<http://www.delmar.ca.us/AgendaCenter>

**Consent Calendar:** Items on the Consent Calendar will be enacted in accordance with the recommendations in one motion unless removed from the Consent Calendar by Council, staff, or a member of the public.

**Special Needs:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate remotely in this meeting, please contact the Administrative Services Department via email at [cityclerk@delmar.ca.us](mailto:cityclerk@delmar.ca.us) or by calling (858) 755-9313, preferably at least 48 hours in advance of the meeting if possible.

- I. CALL TO ORDER/ROLL CALL
- II. CITY ATTORNEY CLOSED SESSION REPORT
- III. PLEDGE OF ALLEGIANCE
- IV. PUBLIC ORAL COMMUNICATIONS

Each person wishing to comment to the City Council on any matter not on the agenda may submit a written comment to [cityclerk@delmar.ca.us](mailto:cityclerk@delmar.ca.us) or a tele-comment request to speak by 12 p.m. on the day of the meeting. Please note "Public Oral" in the subject line of your email or tele-comment request form.

- V. CITY COUNCIL COMMENTS
- VI. COMMUNITY ANNOUNCEMENTS
- VII. CITY MANAGER'S REPORT
- VIII. PRESENTATIONS

**1. Update on Planning and Development Review Projects**

Recommended Action: Receive an oral update from Planning and Community Development Director Joseph Smith.

Reference: Clerk's File No. 306-1

IX. CONSENT CALENDAR

All items listed on the Consent Calendar are considered to be routine and will be acted upon with one motion. There will be no separate discussion of these items unless a member of the City Council, staff, or the public so requests, in which event, the item will be considered separately.

**2. Approval of Minutes: July 26, 2021, Regular and Special Meeting; and August 11, 2021, Open and Closed Session Special Meetings**

Recommended Action: Approve Minutes.

Reference: Clerk's Minutes Book

**3. Ratification of List of Demands, dated September 7, 2021**

Recommended Action: Ratify the List of Demands.

Reference: Clerk's File No. 201-3

**4. Waiver of Reading of Ordinances on Agenda**

Recommended Action: Waive Reading of Ordinances.

Reference: Clerk's File No. 401-4

**5. Resolution Designating the City of Del Mar's Agents to Execute Official Documents for the California Office of Emergency Services and the Federal Emergency Management Agency**

Recommended Action: Staff recommends that the City Council adopt a resolution (Attachment A) designating the City of Del Mar's authorized representatives (agents) to execute official documents in connection with the California Office of Emergency Services (Cal OES) and the Federal Emergency Management Agency (FEMA).

Reference: Clerk's File No. 1501-12, 1502-22

**6. Adoption of Del Mar City Council and City Manager Guiding Principles**

Recommended Action: It is recommended by the Human Resources Subcommittee of the City Council that the City Council adopt the Del Mar City Council and City Manager Guiding Principles included with this agenda report as Attachment A.

Reference: Clerk's File No. 102-8, 401-1

**7. Approval of Sculpture Selections for the Temporary Outdoor Sculpture Program and First Amendment to the Memorandum of Understanding Between the City and Del Mar Foundation**

Recommended Action: Staff recommends that the City Council: 1. Approve recommendations from the Arts Advisory Committee (AAC) for the selection of five sculptures for temporary public display and placement locations (Attachment A); 2. Approve the First Amendment to the Memorandum of Understanding (MOU) (Attachment B) between the City and the Del Mar Foundation (DMF) that designates the City Council as the final decision maker for the selection of public art and maintains the AAC is an advisory committee; and 3. Authorize the Interim City Manager to sign the First Amendment to the MOU.

Reference: Clerk's File No. 401-5, 1202-11

**8. Acceptance of a Donation from the Rotary Club of Del Mar**

Recommended Action: It is recommended that the City Council accept a donation of \$4,720 from the Rotary Club of Del Mar to be used for lifeguard training as

further described in Attachment A, and amend the Fiscal Year 2021-22 Operating and Capital Budget as indicated in the Fiscal Impact section of this report.

Reference: Clerk's File No. 201-16

X. PUBLIC HEARINGS

**9. Engineering and Traffic Survey for Speed Zoning Report and Introduction of the Ordinance Establishing Vehicular Speed Limits**

Recommended Action: It is recommended that the City Council: 1) Accept the Engineering and Traffic Survey for Speed Zoning report (Attachment A), and 2) Introduce an Ordinance establishing speed limits on seven selected street segments within the City of Del Mar (Attachment B).

Reference: Clerk's File No. 401-4, 904-4

**10. Encroachment Permit EP21-064 – A Request for a Long-term Major Encroachment Permit to Construct a Landscape Planter and Roof Overhang in the 15th Street Public Right-of-Way Adjacent to 1435 Camino del Mar/WestBrew (Applicant: DMBB, LLC)**

Recommended Action: It is recommended that the City Council hold a public hearing and adopt the Resolution (Attachment A) conditionally approving Encroachment Permit (EP) EP21-064.

Reference: Clerk's File No. 802-1

XI. COUNCIL MEETING RECESS

XII. CITY COUNCIL OTHER BUSINESS

**11. Approval of a Request for Proposals Bid Package for Solid Waste Collection Services**

Recommended Action: Staff recommends the City Council approve the issuance of a Request for Proposals (RFP) bid package (Attachment A) in substantial form and the key terms for the City's next solid waste collection franchise agreement.

Reference: Clerk's File No. 906-9

**12. Council Discussion Regarding Requested Improvements to Hoska Alley**

Recommended Action: Staff recommends that the City Council discuss potential improvements to an existing undeveloped public alley, known as Hoska Alley, located between 8th and 9th Streets and provide direction to staff as may be needed.

Reference: Clerk's File No. 901-1

**13. Reevaluation of the City's Rental Assistance Program and Related Del Mar Housing Corporation, and Potential Formation of a City Housing Advisory Committee**

Recommended Action: Staff and the Council Housing Liaisons recommend that the City Council: 1) Authorize the phasing out of the City's Rental Assistance Program, which is administered by Del Mar Community Connections (DMCC), by the end of the current fiscal year on June 30, 2022; 2) Direct staff to work with DMCC to identify other potential community funding grant opportunities to be included for Council consideration during the City Council's Fiscal Year 2022/23 Budget Update process; 3) Authorize the dissolution of the Del Mar Housing Corporation (DMHC), a 501(C)(3) non-profit organization, and direct the Interim City Manager to file a Certificate of Dissolution with the California Secretary of State and Notice of Termination with the Internal Revenue Service (IRS); and 4) Consider the formation of a standing City Housing Advisory Committee, and if so desired, direct staff to work with the Housing Liaisons and return to the City Council with a proposed charter, mission, membership structure, and meeting logistics.

Reference: Clerk's File No. 303-1

**XIII. REGIONAL ORGANIZATION REPORTS**

A Councilmember assigned as a liaison to a regional organization may make a written or oral report. State law precludes the Council from commenting on, discussing, or acting on a report unless the item of business within the report is described in the agenda.

- A. 22<sup>nd</sup> District Agricultural Association Community Relations Committee (Gaasterland/Martinez)
- B. Clean Energy Alliance JPA (CEA) Board of Directors (Druker/Worden)
- C. CSA-17 Ambulance District Advisory Board (Martinez/Druker)
- D. Fire Governance Board, Solana Beach/Del Mar/Encinitas (Druker/Martinez)
- E. League of California Cities – San Diego Chapter (Gaasterland/Worden)
- F. North County Transit District (NCTD) (Quirk/Gaasterland)
- G. Regional Solid Waste Association (Worden/Quirk)
- H. San Diego Association of Governments Board (SANDAG) (Gaasterland/Druker/Quirk)
- I. SANDAG Borders Committee (Druker)
- J. SANDAG Shoreline Preservation Working Group (Worden/Gaasterland)
- K. San Diego Metropolitan Wastewater JPA Advisory Committee to San Diego (Quirk/Bride)
- L. San Dieguito River Valley Regional Open Space Park JPA –Executive Committee (Worden/Quirk)
- M. Other Regional Organization Reports

**XIV. COUNCIL COMMITTEES/SUBCOMMITTEES/COMMUNITY ORG REPORTS**

A Councilmember assigned as a liaison to a City Committee, Council Subcommittee OR Community Organization may make a written or oral report. State law precludes the Council from commenting on, discussing, or acting on a report, unless the item of business within the report is described in this agenda.

- A. Ad-Hoc Referendum Subcommittee (Gaasterland/Druker)
- B. Arts Advisory Committee (Druker/Worden)
- C. Business Support Advisory Committee (Gaasterland/Martinez)
- D. Clean Water Rate Project (Druker, Quirk)
- E. Committee Efficiencies Task Force (Martinez/Worden)
- F. Del Mar Community Connections (Martinez/Quirk)
- G. Del Mar Housing Corporation (Gaasterland/Martinez)
- H. Del Mar Village Association (Druker/Quirk)
- I. Finance Committee (Gaasterland/Quirk)
- J. Housing Subcommittee (Gaasterland/Martinez)
- K. Human Resources Subcommittee (Druker/Worden)
- L. Legislative Subcommittee (Gaasterland/Druker)
- M. Long Term Rail Relocation Subcommittee (Gaasterland, Quirk)
- N. Measure Q Citizen Oversight Committee (Druker/Quirk)
- O. Parks and Recreation Committee (Druker/Worden)
- P. Planning Process Subcommittee (Druker/Gaasterland)
- Q. Safe Rail Crossing and Bluff Stabilization Subcommittee (Gaasterland/Quirk)
- R. San Dieguito Lagoon Committee (Quirk/Worden)
- S. Sea-Level Rise Adaptation Plan Implementation Subcommittee (Gaasterland/Martinez)
- T. Shores Advisory Committee (Gaasterland/Martinez)
- U. Solid Waste Procurement Services Ad-Hoc Subcommittee (Quirk/Worden)
- V. Sustainability Advisory Board (Druker/Worden)
- W. Traffic and Parking Advisory Committee (Martinez/Worden)
- X. Undergrounding Project Advisory Committee (Gaasterland/Quirk)
- Y. Other Committee-Subcommittee Reports

**XV. UPCOMING AGENDA ITEMS**

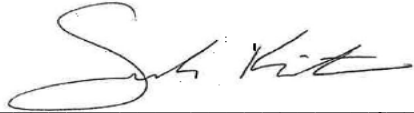
The following topics/items are tentatively planned for upcoming agendas. The title, wording, and planned date for these items are subject to change. Final agendas are posted at City Hall 72 hours in advance of the meetings and are also posted on our web site with the accompanying staff report. Please watch our web site: [www.delmar.ca.us](http://www.delmar.ca.us) for City Council Agendas.

<b>September 20, 2021</b>
Presentation by SANDAG on San Dieguito Double Tracking Project
Presentation by WSP Regarding Coastal Connections Study (Tentative)
Presentation by SANDAG and Council/Public Feedback Regarding Del Mar Bluffs 5 Project
Approval to purchase Truck for the Fire Department

Approval of On-Call/As-Needed Environmental Consultants
Second Reading and Adoption of Ordinance Establishing Speed Limits
Design Guidelines/Community Participation Program (CPP) Update to Council
Discussion Regarding Requirement for Employee Vaccinations

XVI. CERTIFICATION

I, Sarah Krietor, Acting City Clerk for the City of Del Mar, hereby certify that a copy of this agenda was posted at City Hall on the 1st day of September, 2021, at approximately 6:05 p.m.



\_\_\_\_\_  
Sarah Krietor, Acting City Clerk

9/1/2021

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Date