



Del Mar City Council Meeting Agenda

VIA TELECONFERENCE ONLY

1050 Camino del Mar, Del Mar, California

7Civility Works: The Del Mar Code of Civil Discourse: Together we will promote inclusion; listen to understand; show respect; be clear and fair; and focus on the issue.

**Remote Regular Meeting
VIA TELECONFERENCE ONLY
Monday, June 15, 2020 at 4:30 PM**

Pursuant to the State of California Executive Order N-25-20, and in the interest of public health, the City of Del Mar is temporarily taking actions to mitigate the COVID-19 pandemic by holding City Council Meetings electronically or by teleconference. The Town Hall will not be open to the public for this meeting.

Ellie Haviland
Mayor

Terry Gaasterland
Deputy Mayor

Dave Druker
Council Member

Sherryl Parks
Council Member

Dwight Worden
Council Member

CJ Johnson
City Manager

Leslie E. Devaney
City Attorney

Ashley Jones
Administrative
Services Director

Public Participation/Comment

Members of the public can participate in the meeting by e-mailing comments to the City Clerk at cityclerk@delmar.ca.us by 3:30 PM the day of the meeting. The subject line of your email should clearly state the item number you are commenting on. If you desire to have your comment read into the record during the meeting, please note that in the email subject line and limit the comment to 500 words or less. There is no character limit for comments not being read into the record. All comments will be transmitted to the City Council prior to the start of the meeting.

Viewing the Meeting and Access to Agenda Materials

Members of the public can watch the meeting live on the City's website at: <http://delmar.12milesout.com/Video/Live> and on Cable TV Spectrum Ch. 24, AT&T Ch. 99 starting at 4:30 PM.

Agenda materials and communications from the public on agenda items, "Red Dots", are available on the City's website only, as City Hall and the Del Mar Library are currently closed to the public. <http://www.delmar.ca.us/AgendaCenter>

Consent Calendar: Items on the Consent Calendar will be enacted in accordance with the recommendations in one motion unless removed from the Consent Calendar by Council, staff, or a member of the public.

Special Needs: In compliance with the Americans with Disabilities Act, if you need special assistance to participate remotely in this meeting, please contact the Administrative Services Department via email at cityclerk@delmar.ca.us or by calling (858) 755-9313, preferably at least 48 hours in advance of the meeting if possible.

I. CALL TO ORDER/ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. PUBLIC ORAL COMMUNICATIONS

Each person wishing to comment to the City Council on any matter not on the agenda shall submit a written comment to the City Clerk by 3:30 PM the day of the meeting by emailing cityclerk@delmar.ca.us. Please note "Public Oral" in the subject line of your email. If you desire to have your comment read into the record at the City Council meeting, please indicate so in the subject line of your email and limit your e-mail to 500 words or less.

IV. CITY COUNCIL COMMENTS

V. COMMUNITY ANNOUNCEMENTS

VI. REGIONAL ORGANIZATION REPORTS

A Councilmember assigned as a liaison to a regional organization may make a written or oral report. State law precludes the Council from commenting on, discussing, or acting on a report unless the item of business within the report is described in the agenda.

- A. 22nd District Agricultural Association Community Relations Committee (Worden/Haviland)
- B. Clean Energy Alliance (CEA) Board of Directors (Haviland/Worden)
- C. CSA-17 Ambulance District Advisory Board (Parks/Druker)
- D. Fire Governance Board, Solana Beach/Del Mar/Encinitas (Parks/ Worden)
- E. League of California Cities – San Diego Chapter (Haviland/Gaasterland)
- F. North County Transit District (NCTD) (Gaasterland/ Druker)
- G. Regional Solid Waste Association (Parks/Haviland)
- H. San Diego Association of Governments Board (SANDAG) (Haviland/Worden/Druker)
- I. SANDAG Public Safety Committee (Haviland – Alt.)
- J. SANDAG Regional Planning Committee (Worden)
- K. SANDAG Shoreline Preservation Working Group (Worden/Gaasterland)
- L. San Diego Metropolitan Wastewater JPA Advisory Committee to San Diego (Parks/Bride)
- M. San Dieguito River Valley Regional Open Space Park JPA –Executive Committee (Worden/Haviland)
- N. Other Regional Organization Reports

VII. CITY MANAGER'S REPORT

VIII. PRESENTATIONS

1. Presentation by 6th Cycle Housing Element Ad-Hoc Citizens' Task Force on Final Recommendations and Status

Recommended Action: Receive presentation from 6th Cycle Housing Element Ad-Hoc Citizens' Task Force.

Reference: Clerk's File No. 304-7, 401-5

IX. CONSENT CALENDAR

All items listed on the Consent Calendar are considered to be routine and will be acted upon with one motion. There will be no separate discussion of these items unless a member of the City Council, staff, or the public so requests, in which event, the item will be considered separately.

2. Approval of Minutes: June 1, 2020 Regular and Special Meeting

Recommended Action: Approve Minutes.

Reference: Clerk's Minutes Book

3. Ratification of List of Demands, dated June 15, 2020

Recommended Action: Ratify the List of Demands.

Reference: Clerk's File No. 201-3

4. Waiver of Reading of Ordinances on Agenda

Recommended Action: Waive Reading of Ordinances.

Reference: Clerk's File No. 401-4

5. 2020 Mandatory Review of the Del Mar Conflict of Interest Code

Recommended Action: It is recommended that the City Council direct staff to work with the City Attorney to review the City of Del Mar Conflict of Interest Code and submit a written report to the City Council prior to October 1, 2020.

Reference: Clerk's File No. 404-6

6. Local Early Action Planning Grant Application

Recommended Action: It is recommended that the City Council adopt a Resolution (Attachment A) authorizing the submittal of an application for \$65,000 in Local Early Action Planning (LEAP) Grant funding for the preparation and adoption of the City's Housing Element Update; and authorize the City Manager to sign the application and execute any necessary grant documents.

Reference: Clerk's File No. 201-13, 304-7

7. Acceptance of Report for State-Mandated Annual Fire Inspections in Compliance with SB1205

Recommended Action: Staff recommends that the City Council adopt a Resolution (Attachment A), accepting a report on the status of all State-mandated annual fire inspections in the City of Del Mar in conjunction with SB1205 and California Health and Safety Code Section 13146.4.

Reference: Clerk's File No. 401-7, 1101-8

8. Appointment to the Finance Committee

Recommended Action: The City Council Liaisons to the Finance Committee recommend that the City Council reappoint Alan Lonbom for a full three-year term effective July 31, 2020, and expiring on July 31, 2023.

Reference: Clerk's File No. 401-5

9. Second Amendment to Southwest Traffic Signal Service, Inc. for Traffic Signal Services

Recommended Action: It is recommended that the City Council approve the Second Amendment to the Agreement between the City of Del Mar and Southwest Traffic Signal Service, Inc. (Attachment A), extending the term of the Agreement through June 30, 2022, and authorize the City Manager to execute the Second Amendment.

Reference: Clerk's File No. 406-1

10. Resolution to Accept Coronavirus Aid, Relief, and Economic Security (CARES) Act Coronavirus Relief Fund (CRF) Funding

Recommended Action: Staff recommends that the City Council adopt the Resolution (Attachment A) authorizing the City Manager to enter into a Subgrant Agreement (Attachment B) with the County of San Diego for Coronavirus Aid, Relief, and Economic Security (CARES) Act Coronavirus Relief Funding (CRF) in the amount of \$77,494.

Reference: Clerk's File No. 201-8, 1104-3

11. Resolutions Calling for a 2020 General Municipal Election

Recommended Action: It is recommended that the City Council adopt the following resolutions in preparation for a November 3, 2020, General Municipal Election:

- 1) Resolution calling for a General Municipal Election for the election of three members of the City Council (Attachment A);
- 2) Resolution requesting the Board of Supervisors of the County of San Diego to conduct the General Municipal Election and consolidate that Election with the Statewide General Election (Attachment B); and
- 3) Resolution adopting Regulations for Candidates for Elective Office pertaining to the Candidates' Statements (Attachment C).

Reference: Clerk's File No. 401-9, 402-1

12. Interim Use Agreement for the Community Building at 225 Ninth Street by the Del Mar Foundation

Recommended Action: Staff recommends that the City Council authorize the City Manager to enter into an Interim Use Agreement between the City of Del Mar ("City") and the Del Mar Foundation ("DMF") for the use of the community building located at 225 Ninth Street for a four-year period ending on June 15, 2024.

Reference: Clerk's File No. 406-1, 1202-11

X. STANDING DISCUSSION ITEMS

13. COVID-19

Recommended Action: Council to discuss COVID-19 related issues and provide direction to staff as needed. No action will be taken on this item.

Reference: Clerk's File No. 1104-3, 1404-1

14. Housing

Recommended Action: Council to discuss affordable housing related issues and provide direction to staff as needed. No action will be taken on this item.

Reference: Clerk's File No. 303-1

XI. PUBLIC HEARING

15. Resolution Authorizing the Submittal and Processing of an Application for Community Development Block Grant Funding – COVID -19 (CDBG-CV) to Fund the Del Mar Community Connections Grocery Delivery Program (Continued from June 1, 2020)

Recommended Action: Staff recommends that the City Council conduct a public hearing and adopt the Resolution (Attachment A) authorizing the submittal of an application (Attachment B) for Community Development Block Grant – COVID-19

(CDBG-CV) in the amount of \$7,300; and authorize the City Manager to execute the application and any necessary grant documents.

Reference: Clerk's File No. 201-13, 1104-3, 1202-15

16. Encroachment Permit EP20-014 – Construction of a New Trellis in Public Right-of-Way Over the Existing Jimmy O's Sidewalk Café, Adjacent to 1438 Camino Del Mar

Recommended Action: It is recommended that the City Council adopt the Resolution (Attachment A) conditionally approving Encroachment Permit EP20-014.

Reference: Clerk's File No. 802-1

XII. COUNCIL MEETING RECESS

XIII. CITY COUNCIL OTHER BUSINESS

17. Resolution Declaring a Climate Emergency for the City of Del Mar

Recommended Action: Mayor Haviland and Council Member Worden recommend the City Council adopt a Resolution (Attachment A) declaring a climate emergency for the City of Del Mar and the need for accelerated action to address the climate crisis.

Reference: Clerk's File No. 1403-4

18. Update to the Fiscal Years 2019-20 and 2020-21 Operating & Capital Budgets and Proposed Operational Changes

Recommended Action: It is recommended that the City Council review the proposed update to the Fiscal Year 2020-21 (FY20-21) Operating & Capital Budget and take the following actions:

1. Adopt a Resolution Amending the Fiscal Years 2019-2020 and 2020-2021 Operating and Capital Budget (Attachment A);
2. Adopt a Resolution Establishing the Fixed Charge Assessments for Bonded Indebtedness for Fiscal Year 2020-2021 (Attachment B);
3. Adopt a Resolution Establishing the Appropriations Limit for Fiscal Year 2020-2021 (Attachment C);
4. Adopt a Resolution Approving the Statement of Investment Policy for Fiscal Year 2020- 2021 (Attachment D);
5. Adopt a Resolution designating December 28, 29, 30, 2020, as City holidays and providing City employees (except Fire) with three additional paid holiday days (Attachment E);

6. Approve Friday Closures for City Hall and the Public Works Administrative Office for Fiscal Year 2020-21; and
7. Approve the proposed City Advisory Meeting schedule for Fiscal Year 2020-21, as further described in this report.

Reference: Clerk's File No. 202-3

XIV. COUNCIL COMMITTEES/SUBCOMMITTEES/COMMUNITY ORG REPORTS

A Councilmember assigned as a liaison to a City Committee, Council Subcommittee OR Community Organization may make a written or oral report. State law precludes the Council from commenting on, discussing, or acting on a report, unless the item of business within the report is described in this agenda.

- A. 6th Cycle Housing Element Ad-Hoc Citizens' Task Force (Gaasterland/Worden)
- B. Arts Advisory Committee (Haviland/Parks)
- C. Business Support Advisory Committee (Druker/Worden)
- D. Del Mar Community Connections (Parks/Haviland)
- E. Del Mar Housing Corporation (Worden/Gaasterland)
- F. Del Mar Village Association (Haviland/Druker)
- G. Finance Committee (Gaasterland/Parks)
- H. Housing Subcommittee (Gaasterland/Worden)
- I. Human Resources Subcommittee (Haviland/Parks)
- J. Long Term Rail Relocation Subcommittee (Haviland/Worden)
- K. Measure Q Citizen Oversight Committee (Gaasterland/Parks)
- L. Parks and Recreation Committee (Parks/Worden)
- M. Planning Process Subcommittee (Worden/Haviland)
- N. Safe Rail Crossing and Bluff Stabilization Subcommittee (Druker/Gaasterland)
- O. San Dieguito Lagoon Committee (Haviland/Worden)
- P. Sea-Level Rise Adaptation Plan Implementation Subcommittee (Gaasterland/Worden)
- Q. Shores Advisory Committee (Parks/Worden)
- R. Sustainability Advisory Board (Haviland/Worden)
- S. Traffic and Parking Advisory Committee (Gaasterland/Druker)
- T. Undergrounding Project Advisory Committee (Worden/Gaasterland)
- U. Watermark Specific Plan Subcommittee (Gaasterland/Worden)
- V. Other Committee-Subcommittee Reports

XV. UPCOMING AGENDA ITEMS

The following topics/items are tentatively planned for upcoming agendas. The title, wording, and planned date for these items are subject to change. Final agendas are posted at City Hall 72 hours in advance of the meetings and are also posted on our web site with the accompanying staff report. Please watch our web site: www.delmar.ca.us for City Council Agendas.

July 6, 2020
Update on Planning projects and applications
Appointments to Arts Advisory Committee

HZ20-001 (Wheelock, 1335 Camino del Mar) - Request for Relief from Horizontal Zoning
Climate Action Plan Implementation Plan, Monitoring Tool, and First Monitoring Report
6th Cycle Housing Element - Informational Summary on Draft EIR Findings
DRB19-022, 722 Amphitheatre Dr.(Duberville Residence)
Approval of Use Fee Schedule via Resolution (Includes an Ordinance to Amend DMMC re: Water Charges)

XVI. CERTIFICATION

I, Ashley Jones, Administrative Services Director/City Clerk for the City of Del Mar, hereby certify that a copy of this agenda was posted at City Hall on the 11th day of June, 2020, at approximately 4:00 p.m.



Ashley Jones, Administrative Services Director/City Clerk

6/11/2020

Date