



**CITY OF DEL MAR
PARKS AND RECREATION COMMITTEE AGENDA
VIA TELECONFERENCE ONLY
FEBRUARY 9, 2022, 4:45 P.M.**

Civility Works: The Del Mar Code of Civil Discourse: Together we will promote inclusion; listen to understand; show respect; be clear and fair; and focus on the issue.

In the interest of public health, and consistent with the provisions of Assembly Bill 361 (AB 361) and related resolutions adopted by the Del Mar City Council, the City of Del Mar is temporarily taking actions to mitigate the COVID-19 pandemic by holding Parks & Recreation Committee meetings electronically or by teleconference. This is not an in-person meeting.

Members of the public may watch the meeting by logging on to the City's website at: <https://delmar.12milesout.com/video/live-virtual>. Members of the public may participate in the meeting by submitting a public comment via email to cityclerk@delmar.ca.us or by speaking live using the Zoom link and/or dial-in information provided below. The deadline to submit written comments is 12 p.m. on the day of the meeting and the subject line of your email should clearly state the agenda item you are commenting on. Those wishing to comment live should join the Zoom meeting when the item(s) they wish to speak on is announced.

Zoom Link:

<https://us02web.zoom.us/j/88460458669>

Phone: (669) 900-6833

Meeting ID: 884 6045 8669

Council Liaisons: Mayor Dwight Worden; Council Member Dave Druker

City Staff: Joe Bride, Public Works Director; Karen Falk, Principal Engineer; Jonathan Edelbrock, Director of Community Services/Lifeguard Chief; Mark Rathsam, Deputy Chief Lifeguard; Clem Brown, Environmental Sustainability/Special Projects Manager

Members: Mac McLoughlin, Chair; Andrea Moreno, Vice Chair; John Peterson; Mary Friestedt; Felise Levine; Claire McGreal, Secretary.

1) CALL TO ORDER/ROLL CALL

2) ANNOUNCEMENTS AND PRESENTATIONS

3) ORAL COMMUNICATIONS (Non-action item): Members of the public may participate in the meeting by submitting a public comment via email to cityclerk@delmar.ca.us, by 12 p.m. on the day of the meeting, which will be distributed to committee members. State law precludes the Committee from acting on any topic which is not an action item on the posted agenda. Those wishing to comment on any matter not on the agenda may join the meeting at 4:45 PM using the Zoom link and dial-in information above.

4) APPROVAL OF MINUTES FOR NOVEMBER 10, 2021

5) CITY COUNCIL LIAISON REPORT

6) REPORTS FROM OTHER AGENCIES

7) COMMITTEE DISCUSSION ITEMS

- A. Selection of Chair, Vice-Chair, and Secretary
- B. Discussion of Proposed 2022 Parks & Recreation Committee Annual Work Plan
- C. Powerhouse Park Tot Lot Renovation Project
 - a. Revised Play Structure Design Concepts for Consideration
- D. Court Street Tennis Courts
 - a. Resurfacing/Pickleball Status
 - b. New Signs

8) OTHER BUSINESS (Non-action item): Discussion items not on agenda

9) FUTURE AGENDA ITEMS

2022 Meeting Dates: May 11, September 14, November 9

10) ADJOURNMENT

City of Del Mar
Parks and Recreation Committee
Special Meeting via Teleconference
Wed, Nov.10, 2021

Draft of Minutes

Present:

Committee members: Mac McLoughlin, Claire Mcgreal, Mary Friestedt, Linda Chisari, Felise Levine

Invited Guest from Friends of Powerhouse: Barbara Harper, Carol More, Terri Pavelko

Architect: Jeremy Franzino

City Council Liaisons: Dwight Worden, Dave Druker

Staff: Joe Bride, Director PW; Karen Falk, Engineer PW; Jen Gavin, Planning Department; Mark Rathsam, Lifeguard; Clem Brown, Sustainability/City Manager's Office.

1. Meeting called to order at 5:03p.m.
2. No announcements from Council Liaisons.
3. Minutes from March 11, 2020 were accepted as published.
4. Staff Comments: none
5. Committee Discussion Topics
 - A. Powerhouse Tot Lot Renovation Project: Staff requested feedback from the committee, Friends of the Powerhouse, and the public regarding the Powerhouse Tot Lot Renovation Project, specifically regarding the Design Concepts. They presented a PowerPoint about the background and need for the renovation. The project will be funded by an approximately \$180,000 Prop 68 grant and additional matching funds from the City (20% of project cost), supplemented by fundraising from the Friends of the Powerhouse. The initial estimate of the project is \$265-275,000. The proposed structures will have 2 new play structures, one aimed at 2-5 year olds, and the second aimed at 5-12 year olds. Swings also included. The City will purchase items directly from the vendor and contractor will install equipment, install new drainage, and new safety surfacing.
 - a. Feedback on Design Concepts and Vendor
 - i. The consensus of the committee and the Friends of Powerhouse was that Design Concept #2 by Kompan was preferred.

- ii. The consensus was that the concept as presented should be modified to provide an emphasis for younger kids in the 2-5 age group.
 - iii. The committee questioned staff about materials and emphasized the importance of powder coating, and longevity and durability of materials given the exposure to sun and sea.
 - iv. Additional concerns raised by the committee included the use of shade structures, including the sand box for infants and younger children, the importance of four swings, and the need for benches to accommodate parents.
 - b. Review of Project Schedule: Estimated date of completion is December 2022.
- B. Court Street Tennis Courts and Pilot Pickleball Project
 - a. Staff reported that resurfacing of the courts is funded in this year's budget and will be completed in 2022.
 - b. Staff presented three options for court and pickleball usage and discussed benefits of each. The committee consensus was that option #2, leaving one tennis court as-is and adding 2 pickleball courts to the second tennis court for the pilot project would be in keeping with the pilot project aims.
 - c. Discussed more permanent conversion of one tennis court to four pickleball courts after the pilot. There was some concern that adding four courts (16 players) in the future could create a noise and parking problem for the neighborhood, but more discussion is needed.
 - d. Several members wanted some criteria for monitoring the use of the courts to aid decision making. A reservation system on the city website was suggested. Staff indicated they do not have resources to implement system at this time.
 - e. Speaker Ed Yuskiewicz, from the public, who is organizing a pickleball group, spoke to the importance of keeping the courts single-purpose and not dual-striped to avoid conflict between tennis and pickleball players. He offered to help fundraise for pickleball nets.
- C. Tennis/Pickleball Court Signage
 - a. Staff presented a streamlined version of court rules which the committee supported, with minor modifications to the wording on beverages (clear beverages/water only).
 - b. We recommended to delay the signage until the possibility of a reservation system was explored more thoroughly.

6. The meeting was adjourned at 7:14 p.m.



CITY OF DEL MAR

Parks & Recreation Committee

2022 Proposed Annual Work Plan

Instructions for Committees: Committees will develop a Proposed Annual Work Plan using the Council-approved charter and the City Council Goals and Priorities as guides. Committees should plan to discuss and finalize the Proposed Annual Work Plan at the first 2022 meeting. Council and staff committee liaisons will support and assist the committees through the process of preparing the Proposed Annual Work Plan.

Please use the template below to draft the committee's 2022 Proposed Annual Work Plan. While the information included in the template below (work plan item title, description, use of subcommittee, and resources requested) must be included for each work plan item, the committee has flexibility in organizing the work plan items by category or subsection specific to their committee.

Work Plans will be submitted to the City Council for approval.

- **Item #1: Powerhouse Park Tot Lot Reconstruction**
 - **Description:** Replace existing play structure and replace drainage
 - **Subcommittee:** Two committee members needed
 - **Resources Requested:** 600 staff hours
 - **Additional Information:** Staff recommended and Council approved item
 - **Priority:** High
 - Committee role would be to provide support as decisions are being made

- **Item #2: Court Street Park Resurfacing and Signage**
 - **Description:** Resurface tennis courts, fix opening under fence, install new signs
 - **Subcommittee:** None
 - **Resources Requested:** 200 staff hours
 - **Additional Information:** Staff recommended and Council approved item
 - **Priority:** High
 - Committee to provide support during parking discussion and pickleball, as needed.

- **Item #3: Annual Survey of Public Paths and Trails**
 - **Description:** Annual survey to walk and observe public [paths and trails](#). Prepare summary of recommended maintenance and work orders when required.
 - **Subcommittee:** 1-2 committee members to walk paths and trails with staff (Karen)
 - **Resources Requested:** 120 staff hours
 - **Additional Information:** Required annually
 - **Priority:** High



CITY OF DEL MAR

- **Item #4: Website Updates to Include Additional Information on Trails**
 - **Description:** Update website to include trails description on the City's Parks and Recreation [Interactive Trail Map](#)
 - **Subcommittee:** None
 - **Resources Requested:** TBD. IT (GIS) support available as needed.
 - **Additional Information:** Committee recommended item, currently not funded by Council
 - **Priority:** Low

- **Item #5: Respond to Adopt-a-Spot requests**

- **Item #6: Respond to Parks & Recreation needs throughout City, as they arise**

City of Del Mar
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