



**CITY OF DEL MAR  
TRAFFIC AND PARKING ADVISORY COMMITTEE AGENDA  
VIA TELECONFERENCE ONLY  
JANUARY 18, 2022, 5:00 P.M.**

*Civility Works: The Del Mar Code of Civil Discourse: Together we will promote inclusion; listen to understand; show respect; be clear and fair; and focus on the issue.*

**In the interest of public health, and consistent with the provisions of Assembly Bill 361 (AB 361) and related resolutions adopted by the Del Mar City Council, the City of Del Mar is temporarily taking actions to mitigate the COVID-19 pandemic by holding Traffic and Parking Advisory Committee meetings electronically or by teleconference. This is not an in-person meeting.**

**Members of the public may watch the meeting by logging on to the City's website at: <https://delmar.12milesout.com/video/live-virtual>. Members of the public may participate in the meeting by submitting a public comment via email to [cityclerk@delmar.ca.us](mailto:cityclerk@delmar.ca.us) or by speaking live using the Zoom link and/or dial-in information provided below. The deadline to submit written comments is 12 p.m. on the day of the meeting and the subject line of your email should clearly state the agenda item you are commenting on. Those wishing to comment live should join the Zoom meeting when the item(s) they wish to speak on is announced.**

**Zoom Link:**

**<https://us02web.zoom.us/j/84094691668>**

**Phone: (669) 900-6833**

**Meeting ID: 840 9469 1668**

**Council Liaisons:** Mayor Dwight Worden; Deputy Mayor Tracy Martinez

**City Staff:** Joe Bride, Public Works Director; Jon Edelbrock, Community Services Director

**Members:** John Imperato, Acting Chair; Kenneth Barrett; Jeffrey Dysart; Katherine White; Greg Glassman; Robin Crabtree

**1) CALL TO ORDER/ROLL CALL**

**2) ANNOUNCEMENTS AND PRESENTATIONS**

**3) ORAL COMMUNICATIONS (Non-action item):** Members of the public may participate in the meeting by submitting a public comment via email to [cityclerk@delmar.ca.us](mailto:cityclerk@delmar.ca.us), by 12 p.m. on the day of the meeting, which will be distributed to committee members. State law precludes the Committee from acting on any topic which is not an action item on the posted agenda. Those wishing to comment on any matter not on the agenda may join the meeting at 5:00 PM using the Zoom link and dial-in information above.

**4) APPROVAL OF MINUTES FOR October 13, 2021**

**5) CITY COUNCIL LIAISON REPORT**

**6) REPORTS FROM OTHER AGENCIES**

**7) COMMITTEE DISCUSSION ITEMS**

- A. Selection of Chair, Vice-Chair, and Secretary
- B. Discussion of Proposed 2022 Traffic & Parking Advisory Committee Annual Work Plan

**8) OTHER BUSINESS (Non-action item):** Discussion items not on agenda

**9) FUTURE AGENDA ITEMS**

- A. Red Curb Subcommittee Update
- B. Increase in Demand for Public Parking (Court Street, One Paseo)
- C. Traffic Data Collection Capability and Informational Update
- D. Bicycle Facilities, including Lanes, Lockers, Racks, Striping
- E. Westbound Via de la Valle left turn to Southbound Camino del Mar; signage clarifying middle Westbound lane required to travel straight through to Border Avenue.

**10) ADJOURNMENT**



**MINUTES: TRAFFIC & PARKING ADVISORY COMMITTEE (TPAC)  
MEETING VIA TELECONFERENCE ON  
WEDNESDAY, OCTOBER 13, 2021, 5:00 P.M.**

**Council Liaisons:** Deputy Mayor Dwight Worden; Council Member Tracy Martinez

**Members:** John Imperato, Acting Chair; Kenneth Barrett; Jeffrey Dysart; Katherine White; Greg Glassman; Robin Crabtree

**1) Call to Order 5:04 PM**

**2) Roll Call** John Imperato, Kenneth Barrett; Jeffrey Dysart; Greg Glassman; and Robin Crabtree; and Council Liaisons Tracy Martinez and Dwight Worden

Staff: Joe Bride; Jon Edelbrock; Ben Williams; Amanda Lee; and Jennifer Gavin; and Dawn Wilson (MBI, consulting transportation engineer)

**3) Council Liaison(s) Comments** Dwight Worden stated new provisions in AB43 (cities discretion to reduce speed limits by 5 mph), and AB122 (rolling stops for bikes in some instances) was vetoed by the Governor.

**4) City Staff Comments** Joe Bride announced that the Speed Survey Report and second reading of the proposed ordinance for new speed limits is on the City Council Agenda for October 18, 2021. Joe also committed to emailing the report out to all committee members.

**5) Committee Comments** Robin Crabtree – proposed future agenda item to emphasize Left turn only from westbound Via De La Valle to CDM. Emphasis to indicate that lane 2<sup>nd</sup> from left must go straight to Border Avenue.

**6) Review and Vote to Approve Minutes for July 20, 2021** – No amendments to minutes for July 2021. These minutes were approved unanimously.

**7) Committee Discussion Items:**

A. Provide recommendation to Council regarding Draft Amendments to the Parking Code that are intended for Business Support per City Council Direction (FY 2021-2022 work program).

Presentation by Jennifer Gavin, Associate Planner. TPAC members discussed the item and heard from members of the public including Zach Groban and Greg Seremetis. The general consensus was that a change to the restaurant parking ratio should be made and that implementation should not occur through a pilot program.

Motion by Robin Crabtree, second by Jeffrey Dysart to recommend to the City Council approval of the proposed Parking Code Amendment change items #1 (accommodation for existing commercial buildings with non-conforming parking to change out tenants with retail, restaurant or personal service uses without requiring additional parking) and change #2 (allowance for a restaurant to have one accessory food/beverage cart that is exempt from parking) as presented; and that the proposed change #3 be modified so that the proposed reduction in the parking ratio for restaurants is changed to 1 space per 200 square feet (sf) instead of 1 space per 90 sf per the existing code or 1 per 300 sf per the initial proposal; and that the calculation of required parking for restaurants with outdoor dining be modified to exempt the outdoor dining area where it is up to an equivalent size as the area of indoor restaurant space and that any outdoor dining area above that size would be subject to required parking at the same rate as is required for the indoor restaurant area; and further that the

increased parking rate that currently applies to space in restaurants greater than 4,000 sf in size be changed to a threshold of 5,000 sf so that the parking ratio for any restaurant space above 5,000 sf is calculated at a rate of 1 space per 90 sf for any dining space above 5000 sq ft instead of 1 space per 45 sf per the existing code. Motion passed unanimously.

B. Red Curb/Red Tipping Subcommittee Re-Start i) Evaluate existing red curb/red tipping conditions; ii) new red curb/red tipping requests policy/criteria.

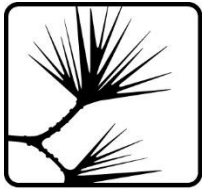
Joe Bride, Public Works Director provided an informational update. The Subcommittee is still on hiatus, however, City Staff intends to bring the issue to City Council after the new year and request resources to investigate several issues regarding California Coastal Commission Compliance and Traffic Engineering. Subcommittee direction will also be requested.

The item also received a Public Comment from Linda Castile (11<sup>th</sup> Street) who is interested in applying for a Red Curb; when the new program gets approved. Staff will add Linda to the list of residents who are interested in participating in the future program.

**Future Agenda Items** .

- A. Westbound Via de la Valle left turn to Southbound CDM; signage clarifying middle Westbound lane required to travel straight through to Border Avenue.
- B. Downtown 20 minute parking evaluation.
- C. Ebike Company/City Contract status update.
- D. Local Ebike Regulations Requirements.
- E. Flashing Pedestrian Crossings; any technical alternatives to activate flashers when pedestrians do not push button.

**8) Adjournment 6:57 PM**



# CITY OF DEL MAR

## 2022 TPAC Proposed Annual Work Plan

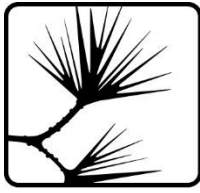
**Instructions for Committees:** Committees will develop a proposed annual work plan using their Council approved charter and the City Council Goals and Priorities as guides. Committees should plan to discuss and finalize their proposed annual work plan at their first 2022 meeting. Council and staff committee liaisons will support and assist the committees through the process of preparing the Proposed Annual Work Plans.

Please use the template below to draft your committee's 2022 Proposed Annual Work Plan. While the information included in the template below (work plan item title, description, use of subcommittee, and resources requested) must be included for each work plan item, the committee has flexibility in organizing the work plan items by category or subsection specific to their committee.

Work Plans will be submitted to the City Council for approval.

## DRAFT

- **Work Plan Item #1:** Staff recommended item
  - **Description:** Power backup for traffic signals (7 locations) and other safety-related items
  - **Subcommittee:** [None other than TPAC]
  - **Resources Requested:** Approximately \$70k plus 100 staff hours
  - **Additional Information:** NA
  
- **Work Plan Item #2:** Staff recommended items and projects
  - **Description:** [General Placeholder for anticipated and unanticipated high priority projects brought to TPAC by Staff]
  - **Subcommittee:** [None other than TPAC]
  - **Resources Requested:** Approximately \$10k plus 150 staff hours.
  - **Additional Information:** [City traffic engineering budget remains Covid reduced]
  
- **Work Plan Item #3:** TPAC recommended item
  - **Description:** Left-hand turn signage for westbound traffic at intersection of Villa de la Valle and CDM
  - **Subcommittee:** None other than TPAC
  - **Resources Requested:** Approximately \$6k plus 120 staff hours
  - **Additional Information:** Field visit revealed budget increase for possible further inquiry.
  
- **Work Plan Item #4:** TPAC recommended items and projects
  - **Description:** Addressing increased demand for public parking/traffic mitigation due to One Paseo (shuttle service, increased patronage), Court St. parking accommodation, etc
  - **Subcommittee:** [None other than TPAC]
  - **Resources Requested:** Approximately \$20k plus 250 staff hours



# CITY OF DEL MAR

- **Additional Information:** Anticipated and ongoing issue for the City
  
- **Work Plan Item #5:** TPAC recommended items and projects.
  - **Description:** Red Curb/Tipping study, guidelines, plan and implementation
  - **Subcommittee:** Red Curb Subcommittee of TPAC
  - **Resources Requested:** Approximately \$50k plus 1000 staff hours
  - **Additional Information:** Subject to permitting with California Coastal Commission
  -
  
- **Work Plan Item #6:** TPAC recommended items and projects
  - **Description:** Study and recommend improvements by bicycle subcommittee for bike lanes, lockers, bike racks, striping, etc.
  - **Subcommittee:** Bicycle Facility Subcommittee of TPAC
  - **Resources Requested:** Dependent on scope of work
  - **Additional Information:** Subject of discussion at prior TPAC meetings
  
- **Work Plan Item #7:** TPAC recommended items and projects
  - **Description:** General Placeholder
  - **Subcommittee:** None other than TPAC
  - **Resources Requested:** Approximately \$10k plus 40 staff hours
  - **Additional Information:** Placeholder for anticipated and unanticipated high priority projects initiated by TPAC
  
- **Work Plan Item #8:** Public Citizen Initiated Issues and projects that are **outside** of the fee-funded Citizen Application Process
  - **Description:** General Placeholder
  - **Subcommittee:** None other than TPAC
  - **Resources Requested:** Approximately \$20 plus 100 staff hours
  - **Additional Information:** Placeholder for anticipated and unanticipated high priority projects initiated by public citizens