



**CITY OF DEL MAR  
MEASURE Q CITIZEN OVERSIGHT COMMITTEE  
MEETING AGENDA  
DEL MAR TOWN HALL  
1050 CAMINO DEL MAR, DEL MAR CA 92014  
JANUARY 25, 2023, 10:00 A.M.**

*Civility Works: The Del Mar Code of Civil Discourse: Together we will promote inclusion; listen to understand; show respect; be clear and fair; and focus on the issue.*

**Public Comment:** Members of the public wishing to address the Measure Q Citizen Oversight Committee on agenda items may do so when the item they wish to speak on is announced by the Committee Chair. Members of the public wishing to speak on non-agenda items may do so during public oral communications. The Committee Chair will recognize each speaker and invite them to the podium to make their comment. Public speakers will have three minutes for their comments. Written comments will be distributed to the committee prior to the meeting and must be submitted to [cityclerk@delmar.ca.us](mailto:cityclerk@delmar.ca.us) by 9 a.m. the day of the meeting.

**Council Liaisons:** Deputy Mayor Dan Quirk and Council Member Terry Gaasterland

**City Staff:** Ashley Jones, City Manager  
Monica Molina, Finance Manager/Treasurer

**Members:** K Alan Lonbom, Chair; Steven McDowell, Vice Chair; Tom McGreal, Secretary; Michael Chiappetta

**1) CALL TO ORDER/ROLL CALL**

**2) LIAISON, STAFF, AND COMMITTEE ANNOUNCEMENTS**

**3) PUBLIC ORAL COMMUNICATIONS (NON-AGENDA ITEMS):** State law precludes the Committee from acting on any topic which is not an action item on the posted agenda. Information received under public oral communications may be placed on a future agenda or referred to staff for appropriate follow-up.

**4) APPROVAL OF MINUTES FOR NOVEMBER 9, 2022**

**5) COMMITTEE DISCUSSION ITEMS**

A. Discussion of FY 2021-22 Measure Q Oversight Review

**6) ADJOURNMENT**

**CITY OF DEL MAR  
MEASURE Q OVERSIGHT COMMITTEE  
VIA ZOOM TELECONFERENCE  
MEETING MINUTES  
November 9, 2022**

**CALL TO ORDER:** The Chair called the meeting to order at 10:10 AM.

**ROLL CALL:** Chair Alan Lonbom; Vice Chair Steven McDowell, Secretary Tom McGreal, and Michael Chiappetta were present for the meeting. City Manager, Ashley Jones, and Finance Manager/Treasurer Monica Molina were also present for the meeting. City Council liaison Dave Druker was present for the meeting.

**LIAISON, STAFF, AND COMMITTEE ANNOUNCEMENTS.** There were no announcements.

**PUBLIC ORAL COMMUNICATIONS:** There were no public oral communications.

**APPROVAL OF MINUTES:** Alan Lonbom moved to approve the Minutes of the January 12, 2022 meeting. The motion was seconded by Tom McGreal and unanimously approved by the committee with a modification to Item C, subsection c. noting that Alan Lonbom is a Finance Committee “member”.

**SELECTION OF COMMITTEE CHAIR, VICE CHAIR AND SECRETARY:** The Chair made a motion that was unanimously approved to continue in the current positions for 2023. Alan Lonbom remains Chair, Steven McDowell remains Vice Chair and Tom McGreal remains Secretary.

**COMMITTEE DISCUSSIONS:**

- A. Discussion of Next Review Cycle:** Monica explained that the FY2022 Audited results for the Del Mar will be presented to City Council in January or February 2023. The Chair of the Measure Q Committee will be expected to present the Committee’s annual report to the City Council at the same meeting in January or February.
- B. Review of the Draft 2023 Work Plan:** The Work Plan for 2023 will follow the same general outline as the Work Plan for 2022. The Committee reviewed the current Plan in detail and made several modifications for clarification, which continue to comport with the Summary Work Plan that will be presented to the City council for approval.
- C. Future Agenda Items:** The Committee received the Measure Q Reporting for FY ended 2022 as provided by Monica. The Committee also received a Red Dot from the public, which will be considered during the review process. The Committee will conduct its review of these reports according to the Work Plan over the next 30 days. The Committee will meet to review the results at some point in the next 60 days. Staff will coordinate the next meeting with the Chair.

**ADJOURNMENT:** Chair Lonbom adjourned the meeting at 11:30 AM.

**Secretary,** Tom McGreal