



City of Del Mar Automatic Payment Service Application

Looking for an easier way to pay your utility bill? The City of Del Mar offers you an **Automatic Payment Service**:

- Saves you time
- Saves on check writing costs
- Saves postage
- Paid automatically so you're never late
- No Charge for this service

By selecting Automatic Pay, your City bill is paid automatically from your bank account approximately 10 days after you are billed. You will continue to receive your utility service bill every other month. This will inform you of the amount of water used and the costs.

To sign up for Automatic Payment Service:

1. Complete the application form below.
2. Enclose a blank check from the account you want to use and mark it **"VOID."**
3. Enclose a valid check for the amount due for the current bill, along with the return portion of the bill (if applicable).
4. Return all the items by mail or in person to the City of Del Mar, Finance Department.

For further information, please contact the Finance Department at (858) 755-9354.

City of Del Mar Automatic Payment Service Enrollment Form

Please sign me up for the City of Del Mar Automatic Payment Program. I have enclosed (1) the **signed** application, (2) a **voided check**, and (3) a check for the current amount due (if applicable).

UTILITY SERVICE ACCOUNT NUMBER ____ - ____ - ____

NAME _____

SERVICE ADDRESS _____

CITY _____ STATE _____ PHONE _____

BANK ROUTING NUMBER _____ BANK ACCOUNT NUMBER _____

SIGNATURE _____

MAIL TO: CITY OF DEL MAR
FINANCE DEPARTMENT
1050 CAMINO DEL MAR
DEL MAR, CA 92014