



**CITY OF DEL MAR  
DESIGN REVIEW BOARD SPECIAL MEETING  
ACTION MINUTES  
February 27, 2019**



**Del Mar Town Hall 1050 Camino Del Mar, Del Mar, California**

The minutes set forth the actions taken by the Design Review Board on the matters stated. Audio/video recordings of the Design Review Board proceedings are retained for a period of ten years, in accordance with the City's Records Retention Schedule. Audio/video recordings, as well as written materials presented to the Design Review Board, including Red Dots (materials provided to the Design Review Board after the agenda has published), are available on the City's website at [www.delmar.ca.us/AgendaCenter](http://www.delmar.ca.us/AgendaCenter) or by contacting the Administrative Services Department at (858) 755-9313.

**CALL TO ORDER**

Chair Haviland called the Regular Meeting to order at 5:00 p.m.

**ROLL CALL**

Present: Chair Tim Haviland, Vice Chair Beth Levine, Board Members Julie Maxey-Allison, Bill Michalsky, Glenn Warren, and Ed Yuskiewicz

Absent: Board Members John Goodkind and Chris Moore

Staff Members Present:

Principal Planner Matt Bator

**REVIEW AND USE OF THE DESIGN REVIEW GUIDELINES  
MAKING MOTIONS**

Principal Planner Bator summarized the Standards of Review, DMMC Chapter 23.08 (Design Review Ordinance), including regulatory conclusions, findings of facts, key points of Design Guidelines, DRB use of guidelines, Community Plan, assistance to applicants, View and Privacy Guidelines and determination of "Unreasonable". He further explained how to make motions.

**ORAL COMMUNICATIONS / PUBLIC COMMENT**

Rich Jamison donated his time to Harold Feder.

Harold Feder reminded the Board that it was a deliberative body, its purpose and its decisions. He discussed the relationship of the staff and suggested the Board give deference to staff's recommendations.

Bob Scott stated the changes were generally positive but there was a gap between the Design Review Ordinance and implementing guidelines.

Principal Planner Bator announced the next DRB training on May 22 and Mandatory Ethics Training on April 11.

**ADJOURNMENT**

Chair Haviland adjourned the meeting at 6:05 p.m.

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Adriana Jaramishian, Assistant Planner