

## Business Support Advisory Committee Meeting

Minutes January 22, 2019

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Chair: Zach Groban

Vice Chair: Richard Levak

Secretary: Sally McPartlan

1. **Call to Order.** Meeting was called to order by Zach Groban at 9 a.m. at the Town Hall.
  2. **Roll Call.** Richard Levak, Bob Scott, Sally McPartlan, Zach Groban, Bob Fleet, Greg Glassman  
  
Excused absence: Jim Coleman, Mukesh Shah  
Council Liaisons: Dave Druker, Dwight Warden  
Staff present: Rachel Beld and Scott Huth  
Members of the public attending: Jen Grove, Charles Koll, Dr. Ann Sweeney
  3. **Minutes approved** for 11/27/18 meeting. Motion made by Zack Groban, seconded by Greg Glassman, approved by all.
  4. **Appoint Committee Secretary.** Zack Groban made a motion to appoint Sally McPartlan as Secretary and motion was seconded by Greg Glassman and approved by all.
  5. **EV Parking Spaces.** Dr. Ann Feeney would like 10% of parking spaces to be used for electric vehicles and/or smaller vehicles (motorcycles, etc.) Will discuss at sustainability Advisory Board meeting tonight. Jen recommended evaluating as 10% could be problematic. The BSAC Committee supports the EV parking spaces but agrees with Jen about the percentage.
  6. **Downtown Streetscape.** Presentation from Jen brought us up to date on choices for seating, benches, trash and recycling, newspaper racks, bus enclosure and water filling stations.  
  
Motion made by Bob Scott and seconded by Zack Groban to support the recommendations of the DMVA regarding Walls Concrete seating, Ecopark trash cans, artistic seating, water refilling stations and adding the 15<sup>th</sup> Street bus enclosure to be replaced along with one at 13<sup>th</sup> Street. All committee members were in agreement. Will revisit permanent removal of newspaper racks next meeting.
- The City sends out a weekly project update, subscribe on City website. Business update meetings are held every other week, as well. DMVA website is also updated weekly.
7. **Goals.**
    - a) All things parking.
    - b) New projects pre-development meeting – to help guide the process
    - c) Great success with permanent signage vs temporary signage
    - d) Change of use – available uses if a retail establishment.

Bob Scott brought up the question – do we want to introduce affordable housing downtown?  
Richard Levak recommends going block by block to discuss with business owners.

8. **Committee Updates. SWOT Analysis.** Since Mukesh was not at this meeting, will table until next meeting.
9. **Development Project Updates.** Streetscape signage is being provided for the businesses stating **OPEN DURING CONSTRUCTION.** Banners will be passed on to the next business once your area is completed.
10. **Staff Updates.** The Façade Improvement Program project has been put on hold until the City Council reviews the mid-year budget.
11. **ORAL COMMUNICATIONS.** Charles Koll of View Point Brewery will replace Dan Sbicca on the Committee, pending City Council approval. Dwight Warden will replace Sheryl Parks' place as Council liaison.