



# Del Mar City Council Meeting Agenda

City of Del Mar, City Council Chambers  
2010 Jimmy Durante Blvd., Suite 100, Del Mar, California

***Civility Works: The Del Mar Code of Civil Discourse: Together we will promote inclusion; listen to understand; show respect; be clear and fair; and focus on the issue.***

**Terry Sinnott**  
Mayor

**Dwight Worden**  
Deputy Mayor

**Dave Druker**  
Council Member

**Ellie Haviland**  
Council Member

**Sherryl Parks**  
Council Member

**Scott W. Huth**  
City Manager

**Leslie E. Devaney**  
City Attorney

**Ashley Jones**  
Administrative Services  
Director

**Kathleen A. Garcia**  
Planning and Community  
Development Director

## Regular Meeting

**Monday, September 18, 2017 at 5:00 p.m.**

**PLEASE NOTE THE EARLY START TIME**

It is the intention of your City Council to be receptive to your concerns about your community. Your participation in local government will assure a responsible and efficient City of Del Mar.

**Regular Meetings** of the City Council are held on the first and third Mondays of the month beginning at 6:00 p.m. Council meetings are occasionally held on the second Mondays and/or special meetings called. For further information regarding the scheduling of meetings or meeting agendas, check the **City's website at [www.delmar.ca.us](http://www.delmar.ca.us)**, or call the Administrative Services Department at (858) 755-9313. Any electronic presentations must be received before 9 a.m. on the date of the Council meeting. No PowerPoint presentations can be loaded during the meeting.

You may sign up on the City's website for email notifications of public meetings. A full City Council agenda packet with all backup information is available at City Hall, the Del Mar Library, and on the City's web site the Friday before each Council meeting. Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection at City Hall at 2010 Jimmy Durante Blvd. during normal business hours and are posted online as "Red Dots."

**Consent Calendar:** Items on the Consent Calendar will be enacted in accordance with the recommendations in one motion unless removed from the Consent Calendar by Council, staff, or a member of the public. If you wish to remove an item from the Consent Calendar, please submit a "Speaker Slip" to the City Clerk prior to the meeting. Removed items will be considered after the motion to approve the Consent Calendar.

### ***How to Speak at a Council Meeting:***

Anyone may address the City Council for up to three minutes, at the Mayor's discretion, on items on the Agenda. Please submit a "Speakers Slip" to the City Clerk prior to the Mayor announcing the agenda item. The forms are located near the door at the rear of the Meeting Room. The Agenda item number being addressed should appear on the speaker slip. The Mayor will call you forward at the appropriate time. To speak on a City-related concern that is NOT on the Agenda, please complete a "Speaker Slip" and submit it to the City Clerk prior to the beginning of the meeting. You will be called forward during the ORAL COMMUNICATIONS portion of the agenda.

**When addressing the Council**, please step up to the podium and state your name and address for the record. Each speaker will have up to three minutes to speak at the discretion of the Mayor. Whenever possible, lengthy testimony should be presented to the Council in writing and only pertinent points presented orally. Agenda items MAY be addressed in any order at the discretion of the Mayor.

**Special Needs:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Administrative Services Department at 2010 Jimmy Durante Blvd., or by calling (858) 755-9313. Notification of at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

As a courtesy to all meeting attendees, **please set cellular phones to silent mode** and engage in conversations outside the Council Chambers.

I. CALL TO ORDER/ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. PUBLIC ORAL COMMUNICATIONS

Each person wishing to speak before the City Council on any matter shall submit a "Speaker Slip" to the City Clerk. When the Mayor recognizes you, please come forward and state your name and address. Each speaker will have up to three (3) minutes to speak at the discretion of the Mayor and you may be asked clarifying questions about your issue. Your information may be received, placed on a future agenda, or referred to the City Manager by the City Council. State law generally precludes the City Council from discussing or acting upon any topic presented during oral communications that is not described on the posted agenda. NOTE: THERE IS A TIME LIMIT OF 30 MINUTES FOR THIS SECTION OF PUBLIC COMMUNICATIONS AND EACH SPEAKER WILL BE HEARD IN THE ORDER OF THE SUBMISSION OF THEIR SPEAKER SLIP. SPEAKERS WHO HAVE TURNED IN A SPEAKER SLIP PRIOR TO THE TIME ORAL COMMUNICATIONS WAS CALLED ON THE AGENDA, BUT WERE NOT HEARD DURING THE INITIAL TIME PERIOD SHALL BE CALLED TO SPEAK AT THE END OF THE AGENDA.

IV. GOVERNING BODY ACTIONS AND COMMENTS

V. CITY MANAGER'S REPORT

VI. COMMUNITY ANNOUNCEMENTS AND PRESENTATIONS

1. **Proclamation for the 21th Annual Rotary Turf Bocce Ball Tournament – Sunday October 8, 2017**

Recommended Action: Receive Proclamation

Reference: Clerk's File No. 1201-5

VII. CONSENT CALENDAR

All items listed on the Consent Calendar are considered to be routine and will be acted upon with one motion. There will be no separate discussion of these items unless a member of the City Council or the public so requests, in which event, the item will be considered separately at the end of the agenda.

2. **Approval of Minutes: June 5, 2017 Regular Meeting and June 29, 2017, July 10, 13, and 27, 2017, August 22, and 31, 2017, and September 5, 2017 Special Meeting**

Recommended Action: Approve Minutes.

Reference: Clerk's Minutes Book

**3. Ratification of List of Demands, dated September 18, 2017**

Recommended Action: Ratify the List of Demands.

Reference: Clerk's File No. 201-3

**4. Waiver of Reading of Ordinances on Agenda**

Recommended Action: Waive Reading of Ordinances.

Reference: Clerk's File No. 401-4

**5. Authorization to Execute a Contract with Carollo Engineers, Inc. to Update the City's Water and Wastewater Rate Models**

Recommended Action: It is recommended that the City Council: 1) Adopt the proposed resolution authorizing the City Manager to execute a contract with Carollo Engineers, Inc. to update the City's Water and Wastewater Rate Model; and 2) Amend the Fiscal Years 2017-2018 and 2018-2019 Operating and Capital Budget.

Reference: Clerk's File No. 406-1

**6. Review of City Hall Low Voltage Awards and Request for Approval of Additional Equipment Purchases**

Recommended Action: It is recommended that the City Council: 1) Receive the report that summarizes the award of the Low Voltage Bids that came in \$39,000 under budget; 2) Authorize the City Manager to approve the purchase of additional security cameras in the amount of \$29,602; and 3) Approve the conceptual design of the Town Hall Dais and authorize the City Manager to award the bid for an Uninterruptible Power Supply in an not-to-exceed amount of \$36,000.

Reference: Clerk's File No. 307-7; 601-4

**7. Second Reading and Adoption of an Ordinance for Municipal Code Amendment A17-001 to Amend the Del Mar Municipal Code by Adding Chapter 23.22 (Electric Vehicle Charging Stations)**

Recommended Action: Staff recommends the City Council adopt an Ordinance to facilitate the permit process for electric vehicle charging stations as required by State law.

Reference: Clerk's File No. 401-4; 401-9

**8. Second Reading and Adoption of an Ordinance (A17-002) - Modifying Chapters 2.34 and 2.38 of the Del Mar Municipal Code (DMMC) Clarifying Membership Qualifications for the Planning Commission and Design Review Board**

Recommended Action: Staff recommends the City Council adopt an Ordinance to amend Chapters 2.34 and 2.38 of the Del Mar Municipal Code (DMMC) adding language to further clarify the qualifications for membership on the Planning Commission and Design Review Board.

Reference: Clerk's File No. 401-4; 401-5; 401-9

**9. Authorization of Funding for Watering Downtown Landscape Planters for Two Additional Years**

Recommended Action: Staff recommends that the City Council authorize the City Manager to incorporate into the annual operating budgets for the next two fiscal year (Fiscal Year 2018-2019 and Fiscal Year 2019-2020) up to \$7,000 per year for watering of landscape planters in the Downtown area.

Reference: Clerk's File No. 307-3; 1401-8

**10. Request for Additional Signage for Breeders' Cup**

Recommended Action: Staff recommends that the City Council authorize the City Manager to process the request for additional temporary signage in preparation for Breeders' Cup as requested by the Del Mar Village Association (DMVA).

Reference: Clerk's File No. 1201-16; 1502-10

**VIII. PUBLIC HEARINGS**

**11. Zone Code Amendment ZA 16-010/ Local Coastal Program Amendment LCPA 16-004 - Introduction of an Ordinance to Amend the Del Mar Municipal Code and Local Coastal Program Relating to Accessory Dwelling Units and Junior Accessory Dwelling Units**

Recommended Action: Staff recommends the City Council introduce the Ordinance and approve Zone Code Amendment ZA 16-010/Local Coastal Program Amendment to establish local control over permit approvals of accessory dwelling units and junior accessory dwelling units and bring the City's code into compliance with state law.

Reference: Clerk's File No. 401-1; 401-9

**12. Introduction of an Ordinance for a Pilot Program to Encourage Development of Accessory Dwelling Units or Junior Accessory Dwelling Units that are Deed Restricted as Affordable Units**

Recommended Action: Staff recommends the City Council introduce the Ordinance to create a pilot program to encourage development of accessory dwelling units and junior accessory dwelling units that are deed restricted as affordable units in exchange for an incentive.

Reference: Clerk’s File No. 401-1; 401-9

**IX. CITY COUNCIL OTHER BUSINESS**

**13. Introduction of Recommended Design and Direction to Staff on Next Steps for Downtown Streetscape**

Recommended Action: It is recommended that the City Council: 1) Receive the draft addendum to the 1996 Camino Del Mar Streetscape plan for 9<sup>th</sup> to 15<sup>th</sup> streets; 2) Provide direction to staff on which plan items, if any, require further public input and the desired overall approach to complete the addendum; 3) Approve the recommended Downtown Streetscape project scope of work for elements that are consistent with the existing 1996 Streetscape plan and its draft addendum; 4) Authorize the City Manager to proceed with the completion of any environmental (CEQA) review that may be necessary, and with the preparation of construction documents for the overall design including executing any related design agreements; and 5) Authorize the transfer of \$300,000 from the General Fund Contingency to fund the construction documents and related environmental review.

Reference: Clerk’s File No. 307-3; 803-3

**14. Status Report/ Direction on the City Hall/Town Hall Project**

This is a standing item for the Council Subcommittees for the City Hall/Town Hall Project and staff to provide updates, status reports, or other information on the Project for City Council discussion and direction.

**City Council Subcommittee Assignments for the City Hall/Town Hall Project**

<b>Subcommittees</b>	<b>Council Assignments</b>
Design/Construction Plan Changes	Al Corti (Council Appointed)/ Sherryl Parks
Cost and Financing	Terry Sinnott/Finance Committee
Sustainability Features*	Dwight Worden
Community Outreach/Neighbor Relations	Sherryl Parks/ Dwight Worden

\* selection process for solar panels, chargers for electric bikes and vehicles

Recommended Action: Receive the report.

Reference: Clerk's File No. 307-7

**15. Discussion on Potential Regulations/Prohibition of Wood Burning Fireplaces in Del Mar**

Recommended Action: It is recommended that the City Council hear public comment, discuss, and provide direction to staff considering potential regulation and/or prohibition of wood burning fireplaces in residential and commercial construction.

Reference: Clerk's File No. 401-5

**16. City Council Direction on Planning Efforts for Public Lands**

Recommended Action: It is recommended that the City Council: 1) Provide direction to staff on preferred planning efforts for the adjacent public lands including the James G. Scripps Bluff (North Bluff Preserve); North Beach; Adjacent Camino del Mar, Border Avenue and Via de la Valle Rights-of-Way; and the Coastal Access Walkway; and 2) Initiate a process to incorporate the desired uses of the adjacent public lands into the Del Mar Resort Specific Plan and its Environmental Impact Report (EIR).

Reference: Clerk's File No. 702-5

**X. COUNCIL PRIORITIES- REPORTS**

**17.** A Council member assigned as a Liaison to a Subcommittee or Regional Organization may make a written or oral report. State law precludes the Council from commenting on, discussing, or acting on a report, unless the item of business within the report is described in this agenda.

- A. 22<sup>nd</sup> District Agricultural Association - Community Relations Committee (Worden/Haviland)
- B. Ad-Hoc Development Review Process Citizens' Advisory Committee (Haviland/Worden)
- C. Ad-Hoc San Dieguito Double Track Project Committee (Druker)
- D. Art Advisory Committee (Sinnott/Parks)
- E. Business Support Advisory Committee (Druker/Parks)
- F. CSA-17 Ambulance District Advisory Board (Parks/Druker)
- G. Concerned Coastal Communities Coalition (Worden)
- H. Fairgrounds Master Plan/EIR Advisory Committee (Worden/Haviland)
- I. Finance Committee (Sinnott/Parks)
- J. Fire Services Subcommittee (Druker/Parks)

- K. Housing Element Advisory Committee (Worden/Parks)
- L. Human Resources Subcommittee (Haviland/Sinnott)
- M. LAFCO Cities Advisory Committee (Sinnott/Worden)
- N. League of California Cities – San Diego Chapter (Sinnott/Worden)
- O. Measure Q Citizen Oversight Committee (Sinnott/Parks)
- P. North San Diego County Transit District Board (NCTD) (Druker/Worden)
- Q. North County Transit District Railroad Right-of-Way Subcommittee (Druker/Sinnott)
- R. Parks and Recreation Committee (Sinnott)
- S. Planning Process Subcommittee (Worden/Haviland)
- T. Regional Solid Waste Association (Sinnott/Parks)
- U. San Diego Association of Governments Board (Sinnott/Haviland/Druker)
- V. San Diego Association of Governments, Various Subcommittees (Worden/Sinnott)
- W. San Diego Metropolitan Wastewater Commission (Parks/Minicilli)
- X. San Dieguito Lagoon Committee (Haviland)
- Y. San Dieguito River Valley Regional Open Space JPA (Worden/Haviland)
- Z. Sea-Level Rise Stakeholder-Technical Advisory Committee (STAC) (Druker/Worden)
- AA. Segment #5 Camino Del Mar CIP Subcommittee (Druker/Parks)
- BB. Shores Advisory Committee (Parks/Sinnott)
- CC. Sustainability Advisory Board (Haviland)
- DD. Traffic and Parking Advisory Committee (Druker)
- EE. Other Committee-Subcommittee Report

**XI. UPCOMING AGENDA ITEMS**

The following topics/items are planned for upcoming agendas. Please watch our web site: [www.delmar.ca.us](http://www.delmar.ca.us) for City Council Agendas. Final agendas are posted at City Hall 72 hours in advance of the meetings and are also posted on our web site with the accompanying report. Please note that the wording for topics listed below may change once the final agenda is published.

<b>October 2, 2017</b>
Accessory Dwelling Unit Ordinance (second reading)
Awarding of On-Call Consultants for Environmental Services
Awarding of On-Call Consultants for Economic and Fiscal Analysis Services
Appointments to the Measure Q Committee
Setback Seawall Permit SSP17-001 (Jorst, 2938 Sandy Lane)- Continued to Oct. 2
Pilot Program for Affordable Restricted Accessory Dwelling Units (second reading)
Accept Coastal Commission Modifications to Temporary Use Permit LCPA
Appointments to Sea-Level Rise Stakeholder-Technical Advisory Committee

Parcel Map Approval for PM17-002 (516 Stratford Court Condo Map)
RFP for Vendors for EV Charging Stations for City Hall
<b>October 16, 2017</b>
Year-end for FY 2017
Presentation of the Draft Design Guidelines
Formal Adoption of Red Dot Policy to Council Policy Book
Great Shake Out Proclamation
Accept Coastal Commission Temporary Use Permit LCPA Modifications (2 <sup>nd</sup> reading)
Complete Streets Policy
Short Term Rental Ordinance- DMMC/LCP Amendments
Award of Bid for City Hall Solar Panels and Battery Storage

XII. ADJOURNMENT

CERTIFICATION

I, Ashley Jones, Administrative Services Director/City Clerk for the City of Del Mar, hereby certify that a copy of this agenda was posted at City Hall on the 13th day of September 2017 at approximately 3:00 P.M.

  
\_\_\_\_\_  
Ashley Jones, Administrative Services Director/City Clerk

9/13/2017  
Date